



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Agriculture, Conservation & Forestry		
Department Contract Administrator or Grant Coordinator:		Meagan Hennessey		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 100,000.00	Advantage CT / RQS #:	CTMV 01A 20220511*9
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	10/1/2021	Effective Date:	7/1/2023
	Previous End Date:	6/30/2023	New End Date:	6/30/2025
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Water Treatment Equipment, Inc., Yarmouth, Maine		
Brief Description of Goods/Services/Grant:		PFAS Water Treatment Systems for Farms		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Per- and polyfluoroalkyl substances (PFAS) are man-made chemicals that repel oil, grease, water, and heat. PFAS are widespread and persistent in the environment. PFAS contamination on farmland can lead to on-farm animals becoming contaminated with PFAS at levels that will be extremely difficult to deplete (reduce) in a timely or economically feasible manner. Depuration requires clean feed and water. Currently, the most effective means for providing clean water if existing water sources are contaminated is through installation of an on-farm water filtration system. This technology removes PFAS chemicals to safe drinking water standards (20 parts per trillion (ppt) per state law). The size and scope of the system needed depends on daily water usage and the level of contamination, among other factors. The Department of Agriculture, Conservation and Forestry (DACF) is prepared to help cover the costs of these systems, plus yearly maintenance, and repair parts, as discussed below.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Water Treatment Equipment Inc. (WTE) is a DEP pre-approved vendor for water filtration system installation (RFP #201805101; CTB #20180926*0021). Using their pre-approved vendor status, DACF has offered mini-bids for at least three farm-related water filtration system projects. WTE has consistently bid on each of these opportunities and has been selected by DACF for all of them to date. They are responsive, flexible, and creative when working with farm systems, which can be challenging in size and scope.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

WTE is a pre-approved vendor by DEP, which demonstrates that they have been vetted by the state. Further, DACF has deemed WTE's rates and project costs to be fair and reasonable, especially when compared to the other bids received by other vendors.

4. Describe the plan for future competition for the goods or services.

For each occasion when requesting WTE to service a farm, DACF will request a proposed project scope and cost that covers installation services, equipment, and ongoing operations and maintenance. If and when WTE is unable to service a farm, or where DACF believes that the proposed scope and costs are not appropriate, DACF will return to its existing CTB and issue a mini-bid to the universe of pre-approved vendors for water filtration system installation noted above.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):	<i>Randy Charette</i>		
Typed Name:	Randy Charette	Date:	6/8/2023
Signature of DAFS Procurement Official:	DocuSigned by: <i>Kathy Paquette</i> 41C2BA36FAF44CD...		
Typed Name:	Kathy Paquette	Date:	6/13/2023