



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Marine Resources/Marine Science/Education Division	
Department Contract Administrator or Grant Coordinator:		Dottie Yunger / Amanda Webb	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)	\$ 12,000.00	Advantage <u>CT</u> / RQS #:	13A 20230509000000003123
CONTRACT	Proposed Start Date:	5/12/2023	Proposed End Date: 6/30/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Tenji, Inc. Carmel, CA 93923	
Brief Description of Goods/Services/Grant:		Socialized custom-made wave generator system to display for the reopening of the Maine State Aquarium summer 2023	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input checked="" type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Department has received emergency supplemental funds to expedite repairs to the Maine State Aquarium (MSA) to facilitate opening in Summer 2023. Without the required repairs, the Department will not be able to open to the public in a safe and informative manner. The MSA was closed in 2020 as a result of the COVID 19 pandemic. An attempt to reopen in 2022 was made, several significant issues impacting visitor safety, animal health and wellbeing, and facility integrity were identified. The MSA serves as a regional draw for Lincoln County and the Boothbay Harbor Region, with 30,000 visitors prior to the pandemic. Due to the shortened timeline this vendor is uniquely equipped to supply required design and planning for the 2023 reopen deadline.

This vendor agreement provides an important specialized custom-made wave generator system to display for the reopening of the Maine State Aquarium summer 2023. The system includes a 100-gallon display tank with a specialized wave tank that attaches to the display tank (see below). The wave tank contains apparatus that generates waves within the display tank for the health and wellbeing of the specimens in the display tank. The wave tank is specifically designed to accompany the display tank.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Tenji is the sole provider of this wave generator system, that includes a 100-gallon display tank with a specialized wave tank that attaches to the display tank (see below). The wave tank contains apparatus that generates waves within the display tank for the health and wellbeing of the specimens in the display tank. The wave tank is specifically designed to accompany the display tank; Tenji is the sole producer and provider of this wave generator system. The Vendor has the fully assembled system in stock and can ship the week of May 8, 2023. Vendor is not charging a shipping or freight fee from CA, saving the state hundreds of dollars. Vendor has a local office, thereby reducing costs for site visits, travel time, etc. Vendor will assist in set up and service of the system once on site.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Funding from supplemental budget for the reopening of the Maine State Aquarium must be encumbered by June 30, 2023. The negotiated budget with vendor is fair and reasonable given the scope and timing of the project. The Vendor has the fully assembled system in stock and can ship the week of May 8, 2023. Vendor is not charging a shipping or freight fee, saving the state hundreds of dollars. Vendor is local, thereby reducing costs for site visits, travel time, etc. Vendor will assist in set up and service of the system once on site.

4. Describe the plan for future competition for the goods or services.

Once the system is purchased, the supplemental budget funds spent, and the Maine State Aquarium reopened, there will not be the need to purchase this system again.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

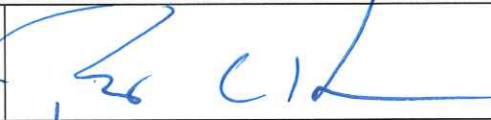
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
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Typed Name:	Patrick Keliher, Commissioner	Date:	6/5/23
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Signature of DAFS Procurement Official:	DocuSigned by:  891CE7A1493D45B...		
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Typed Name:	Martha verhille	Date:	6/6/2023
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