



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Marine Resources/Bureau of Maine Science	
Department Contract Administrator or Grant Coordinator:		Michael Erwin/ Amanda Webb	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)		\$ 10,363.85	Advantage <u>CT</u> / RQS #: 13A 20230427000000002974
CONTRACT	Proposed Start Date:	5/10/2023	Proposed End Date: 6/30/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		ALDER STREAM FENCE, BOWDOINHAM, ME	
Brief Description of Goods/Services/Grant:		REPLACE WATERFRONT FENCING THAT IS FALLING DOWN	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

TO REPLACE WATERFRONT FENCING THAT IS FALLING DOWN OR NONE EXSITING AT THIS POINT DUE TO AGE.THIS IS FOR THE SAFTEY OF THE PUBLIC AND EMPLOYES AT DMR.
WORK NEEDS TO BE DONE AS SOON AS POSSIBLE

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

ALDER STREAM FENCE WAS SELECTED AFTER REACHING OUT TO SEVERAL VENDORS WITH NO RESPONSE OR PROJECTED START DATES. ALDER STREAM FENCING HAS THE ABILITY TO GET THE MATERIALS NEEDED AND PERFORM WORK AS SOON AS CONTRACT IS APPROVED.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

FAIR MARKET PRICING WAS TAKEN INTO CONSIDERATION.

4. Describe the plan for future competition for the goods or services.

DMR WILL CONTINUE TO LOOK FOR QUALIFIED CONTRACTORS TO DO THESE KIND OF SPECIALTY JOBS AND WHO HAVE EXPERENCE IN THIS TYPE OF WORK.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Patrick Keliher, Commissioner	Date:	6/5/23
Signature of DAFS Procurement Official:	DocuSigned by:  891CE7A1493D45B...		
Typed Name:	Martha verhille	Date:	6/6/2023