



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Department of Public Safety, FMO		
Department Contract Administrator or Grant Coordinator:	Lt. Bruce G. Scott, MSP/Traffic Division		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$343,422.00	Advantage CT / RQS #:	
CONTRACT	Proposed Start Date:	5/22/2023	Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Darling's Ford PO Box 277 Brewer, ME 04412-0277		
Brief Description of Goods/Services/Grant:	Four Ford F150 Hybrids, one Ford Hybrid PIU, one Honda CRV Hybrid		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The four Ford F-150 Hybrid and one Ford PUI are vehicles the FMO needs for investigators to respond and investigate fire scenes. These vehicles provide the space needed to safely carry the necessary equipment. The one Honda Hybrid CRV is for the FMO Inspection Unit.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The FMO searched all Maine dealerships for all vehicle platforms. This was a financial order signed by the Governor and had to be hybrid specific. There were none available in the State of Maine and none of the major dealerships had a timeframe on possible future deliveries. Darling's also had the most recent MA for the Ford PIU hybrid.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Ford F150 Hybrid price is at the average selling price of similar models once available in the State of Maine. There were no other platforms in New England that sell as a hybrid.

4. Describe the plan for future competition for the goods or services.

Due to the limited supply of specific vehicles needed for DPS functions, all of DPS should be looking to receive bids in the future for Hybrid Ford F150 trucks and Ford Explorer PIUs, all of which are used throughout the Department.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)


Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Michael Sauschuck (Jun 5, 2023 10:23 EDT)		
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Typed Name:	Michael Sauschuck	Date:	6/5/23
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Signature of DAFS Procurement Official:	DocuSigned by:  2D5B6E39F57E44A...		
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Typed Name:	William J.E. Allen	Date:	6/5/2023
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NOI 0620230549 06/05/2023 - 06/11/2023






Procurement Justification Form (PJF).FMO.2023.05.25

Final Audit Report

2023-06-05

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