



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DAFS/MaineIT/Radio Operations		
Department Contract Administrator or Grant Coordinator:		Tim Firnkes		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 29,198.00	Advantage CT / RQS #:	RQS 18B 20230530-1486	
CONTRACT	Proposed Start Date:	12/15/2022	Proposed End Date:	12/15/2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Jackman Powersports 549 Main Street, PO Box 776 Jackman, Maine 04945		
Brief Description of Goods/Services/Grant:		(2) 2023 Skandic LE 24' 900 Ace Black		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

These two sleds were purchased to replace two of our older sleds that were no longer safe to use. We use Sleds to travel to our radio sites in the winter where a truck is not able to make it or if a helicopter is unable to be used. These sleds are necessary for the operation of our MsCommnet radio system that all public safety agencies utilize.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

We selected Jackman power sports after no one else was able to find the sleds that we needed to handle the specific work we were using them for. All other motorsports companies around the state were unable to get them, but Jackman had two on order already.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The pricing was nonnegotiable at all companies for these sleds. The payment for these sleds came out of our COP 64 for support of our radio network.

4. Describe the plan for future competition for the goods or services.

One-time purchase. Will competitively quote future purchases if need arises.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

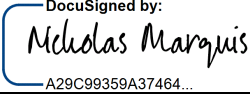
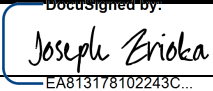
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Nicholas Marquis, Interim CIO	Date:	5/30/2023
Signature of DAFS Procurement Official:			
Typed Name:	Joseph Zrioka, Director of IT Procurement	Date:	5/30/2023

