



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		DHHS/Maine CDC	
Department Contract Administrator or Grant Coordinator:		Chris Moiles	
(If applicable) Department Reference #:		CD0-23-54SA45	
Amount: (Contract/Amendment/Grant)	\$ 5,736.00	Advantage CT / RQS #:	RQS 10A 20220510*1315
CONTRACT	Proposed Start Date:	7/8/2022	Proposed End Date: 7/7/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Perkin Elmer Health Sciences, Inc. Shelton, CT	
Brief Description of Goods/Services/Grant:		This service agreement provides annual preventative maintenance including replacement of OEM parts and unlimited repair service for the Tri-Carb 4910 Tr Liquid Scintillation Counter (S/N SGLO22180783) used in the identification and analysis of radiological materials in compliance with state and federal regulatory/accreditation agencies/bodies.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input checked="" type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This service agreement is for the Perkin Elmer Tri-Carb 4910 Tr Liquid Scintillation Counter (S/N SGLO22180783) used for the identification and quantitation of radiological material. This service agreement ensures preventative maintenance is completed annually and service repairs are completed as required to preserve the principal functions of the instrument. Preventative maintenance and immediate, unlimited onsite service repair will reduce or eliminate analysis down time ensuring that clients receive accurate and precise analytical results in a timely fashion as well as maintain capability for emergency preparedness and radiological terrorism response.

This instrument is an integral unit of the radiochemistry department providing critical services to the state to respond to radiological terrorism events in cooperation with the Public Health Emergency Preparedness (PHEP) Grant and provides environmental monitoring in accordance with Environmental Protection Agency (EPA) and Maine Laboratory Accreditation Program (MLAP). Maintenance and proper operation/service of this instrument is important to meeting established requirements to maintain accreditation and guarantees the acquisition of funds from grant programs necessary for operations.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This service agreement is for a highly advanced analytical instrument manufactured by Perkin Elmer, Tri-Carb 4910 Tr Liquid Scintillation Counter (S/N SGLO22180783). Its sophisticated proprietary mechanical, electronic & computer components require service and maintenance by an experienced, certified, and highly trained technician from Perkin Elmer. The staff at HETL are analytical chemists and are not trained or certified to service this system, its applications or software. Any service conducted by a non-Perkin Elmer representative may have adverse effects on the instrument rendering it inoperable and may void any guarantees/ warranties regarding the system.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Due to the potential high costs of downtime, expensive instrument parts and associated on-site visits from out-of-state service engineers for both maintenance and repairs, the HETL Radiochemistry Department considers the cost of this service agreement to be both fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The HETL Radiochemistry Department does not intend to RFP this service as this is a sole source/ proprietary service agreement.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)


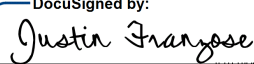
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Benjamin Mann, Deputy Commissioner of Finance	Date:	6/22/22
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Typed Name:	<small>AEED9C7B3A8044E...</small> Justin Franzose	Date:	6/23/2022