



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Agriculture, Conservation & Forestry	
Department Contract Administrator or Grant Coordinator:		Theresa Spooner	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$9,450.00	Advantage CT / RQS #:	01a 20220603*3214
CONTRACT	Proposed Start Date:	6/20/2022	Proposed End Date: 6/19/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Global Resource Analytics, 358 Riverside Dr., Eddington, Me	
Brief Description of Goods/Services/Grant:		Forest modeling	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

A spatially explicit forest planning model is needed for the Scraggly Lake unit, which consists of approximately 10,000 acres in BPL's Northern Region. The model will be focused on wildlife habitat while also incorporating active forest management.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Bureau reached out to three vendors to provide this service. Global Resource Analytics was the only vendor who confirmed they were willing to perform this very unique service which has never been done before.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This vendor was the only vendor to bid on this service and the rates seem very reasonable for the service being provided.

4. Describe the plan for future competition for the goods or services.

In the event this service is ever needed again, the Bureau will continue to try to find vendors who have the capability of performing this very unique service and will hope to get several bids.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

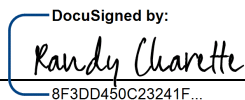

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	8F3DD450C23241F...	Date:	6/17/2022
Signature of DAFS Procurement Official:			
Typed Name:	1DFA565D481F42E...	Date:	6/22/2022