

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Agricultural Resource Development/TEFAP		
Department Contract Administrator or Grant Coordinator:		Jason Hall/Leigh Hallett		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 9,587.50	Advantage CT / RQS #:	RQS 01A 20210623*1225	
CONTRACT	Proposed Start Date:	6/3/2021	Proposed End Date:	6/7/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		NRC Environmental Services a US Ecology Company Concord New Hampshire		
Brief Description of Goods/Services/Grant:		Emergency environmental clean up		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

US Ecology is an environmental clean-up company that provides emergency environmental clean up needs. The warehouse at the Gardiner location had 50 tons of potatoes that rotted before the food could be distributed. By the time the situation was noted, the potatoes had rotted to the degree that it was creating a toxic environment in the DACF-rented warehouse space. Additionally, the fumes were so overpowering that it was significantly affecting other tenants in the building such that some were unable to work.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

US Ecology was an existing SOM vendor that responded rapidly to this emergent situation. They provided a same-day quote and were available to commence work the following day. The work required specialized equipment, including hazmat gear, which they had available. They also had sufficient crew available to respond.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We explored the cost of renting heavy equipment and a dumpster. We procured the dumpster, but found that there was no way for DACF staff to manage the quantity of spoiled product given the toxic fumes and the volume. Renting the dumpster and having it emptied once cost nearly \$1500, and we estimated that it would need to be emptied as many as 10 times.

4. Describe the plan for future competition for the goods or services.

This was for emergency clean up services. We do not anticipate a future episode.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> <i>Randy Charette</i>	Randy Charette, Deputy Commissioner, for Amanda E. Beal, Commissioner	
Printed Name:	<small>8F3DD450C23241F...</small> Randy Charette	Date:	6/24/2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
Printed Name:	<small>2D5B6E39F57E44A...</small> William J.E. Allen	Date:	6/25/2021

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