

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		Inland Fisheries and Wildlife/Wildlife Division	
Department Contract Administrator or Grant Coordinator:		Nathan Webb, Wildlife Director	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$ 10,000	Advantage CT / RQS #:	CT-09A-20210608*3632
AMENDMENT	Original Start Date:	June 8, 2021	New Start Date:
	Original End Date:	December 31, 2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:		Proposed End Date:
Vendor/Provider/Grantee Name, City, State:		USDA APHIS Wildlife Services PO Box 979043, St. Louis, MO 63197	
Brief Description of Goods/Services/Grant:		Wildlife Damage Management	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

The Maine Department of Inland Fisheries and Wildlife was established to 'preserve, protect and enhance the inland fisheries and wildlife resources of the state'. Occasionally, this requires capture and/or removal of native, exotic, or invasive wildlife species in order to aid species recovery programs, protect public safety, prevent property damage, and prevent damage to sensitive habitats. This work must sometimes be conducted on short notice in response to emerging situations and may require specialized expertise or equipment that is not available within the Department. Therefore, the MDIFW requires contracted services to provide specialized

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PART III: SUPPLEMENTAL QUESTIONS

wildlife damage management and capture services.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

MDIFW does not have staff capacity or specialized equipment to complete this task.

USDA APHIS Wildlife Services is uniquely qualified to provide program support, equipment, traps, and staffing. They have specialized expertise working with endangered species on 22 Maine beaches and extensive knowledge capturing wildlife and mitigating wildlife damage in urban settings. They have access to a nationwide network of specialists with experience working on a variety of invasive species. Wildlife damage management requires a diverse set of specialized skills and considerable tact to keep the activity a low profile and continue to be effective. Considering the entire diverse need, USDA APHIS Wildlife Services is the most feasible entity to work with.


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

As stated previously, we believe that USDA APHIS Wildlife Services has the total all-around experience with working with Maine's wildlife and invasive species, including in populated urban areas. They have provided us with a reasonable budget of personnel compensation, vehicle costs, supplies and equipment to conduct wildlife capture services and damage management.

4. Describe the plan for future competition for the goods or services.

If we become aware of another vendor with the expertise and equipment to complete the required work, we will establish a competitive process to select the most qualified vendor and competitive pricing.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Nathan Webb	Date:	6/21/2021
Signature of DAFS Procurement Official:	<i>Debbie Jacques</i>		
	<small>DocuSigned by: 4DFA666D484F42E...</small>		
Printed Name:	Debbie Jacques	Date:	6/23/2021