

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Marine Resources/Bureau of Marine Science		
Department Contract Administrator or Grant Coordinator:		Michael Erwin		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 7339.28	Advantage CT / RQS #:	13A 2021061000000003671
<b>CONTRACT</b>	Proposed Start Date:	July 1 2021	Proposed End Date:	June 30 2022
<b>AMENDMENT</b>	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
<b>GRANT</b>	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Giles Rubbish Boothbay, ME 04537		
Brief Description of Goods/Services/Grant:		Rubbish removal from Boothbay Harbor Facility		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>

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**PART III: SUPPLEMENTAL INFORMATION**

Rubbish removal is essential day to day operation at DMR Boothbay Facility

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Giles Rubbish is only vender in the area with the capabilities to do this kind of waste disposal

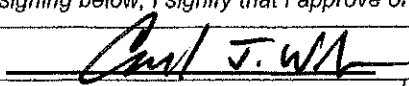
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Price from last year raised 3% to account for economic adjustments to the vendor's price as a whole.

**4. Describe the plan for future competition for the goods or services.**

At this time, Giles Rubbish is the only option for refuse services. Should other companies become available, DMR will reach out for quotes.

**PART IV: APPROVALS**

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Carl J. Wilson, Director	<b>Date:</b>	6/17/21
<small>Maine Department of Marine Resources</small>			
<small>Bureau of Marine Science</small>			
<b>Signature of DAFS Procurement Official:</b>	<i>Debbie Jacques</i>		
<b>Printed Name:</b>	<small>1DFA565D481F42E...</small> Debbie Jacques	<b>Date:</b>	6/21/2021