

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

Department Office/Division/Program:		AOC		
Department Contract Administrator or Grant Coordinator:		Gwen DeCicco		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 21,966.40	Advantage CT / RQS #:	20210609000000001167	
CONTRACT	Proposed Start Date:	6/10/21	Proposed End Date:	7/30/21
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		ProAV Systems, 275 Billerica Rd., Suite 3, Chelmsford MA 01824		
Brief Description of Goods/Services/Grant:		Electronic Courtroom upgrade		

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This upgrade allows for courts to able to hold court at the new remote court standard.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

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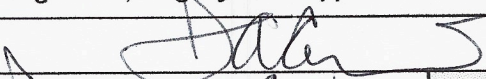
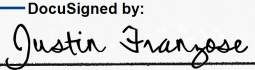
ProAV integrates audio into a specialized courtroom hardware. ProAV has conducted a number of courtrooms for the State of Maine and is very familiar with the hardware, programming and layout.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The pricing is comparable to other vendors for similar products.

4. Describe the plan for future competition for the goods or services.

The MJB will consider other vendors once they able to match ProAV on a price and performance level.

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Dennis Carliss	Date:	6/9/21
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>AEED9C7B3A8044E...</small> Justin Franzose	Date:	6/11/2021