

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Dept of Public Safety/ Fire Marshall's Office	
Department Contract Administrator or Grant Coordinator:		Lt. Bruce G. Scott, MSP/Traffic Division	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 144,157	Advantage CT / RQS #:	
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	5/21/21	Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Darling's Auto Bangor, ME	
Brief Description of Goods/Services/Grant:		Hybrid trucks for FMO	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment of pricing		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The FMO is currently in desperate need of three new trucks to issue out to their employees. These employees are first responder/emergency workers that need safe and reliable transportation. The hiring of new employees created this shortage of vehicles. We currently don't have a contract for these specific types of vehicles. If we were to go out to bid and place an order these trucks would not come in for another 6 to 7 months.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Lt. Troy Gardner worked with Darling's to locate three hybrid F-150 trucks (2 that are currently on the lot and one more to be shipped soon from the manufacturer) ready for sale. Darling's has the current contract with the State of Maine for the purchase of all of their marked police cruisers and is proven to be fair and reasonable in their pricing. No other dealer in the region can produce these three trucks immediately.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Lt. Gardner requested quotes for these trucks at the request of the Governor's Office. These quotes were reviewed and approved by the GO.

4. Describe the plan for future competition for the goods or services.

Central Fleet Services has put these trucks out for a competitive bid. All additional purchases will be made through the state contract when this exigency goes away. The purchase of these three trucks will take care of the urgent need of the FMO and allow for the traditional process of vehicle procurement to resume.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	Michael Sauschuck		
Printed Name:	Comm. Michael Sauschuck	Date:	06/09/21
Signature of DAFS Procurement Official:	DocuSigned by: <i>Jaime C. Schorr</i>		
	<small>6D6437754DD0459</small> Jaime C. Schorr		
Printed Name:	Jaime C. Schorr	Date:	6/10/2021

NOI 0620210440 06/10/2021 - 06/16/2021

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Signature: *Michael Sauschuck*

Email: michael.sauschuck@maine.gov






(PJF) Darlings FMO amended 6-9-21 (002)

Final Audit Report

2021-06-09

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"(PJF) Darlings FMO amended 6-9-21 (002)" History

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