

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW				
Department Office/Division/Program:	Health & Human Services/Maine CDC/Environmental and Occupational Health			
Department Contract Administrator or Grant Coordinator:	Chris Moiles / Kristen King			
(If applicable) Department Reference #:	CDM-22-5371			
Estimated Contract or Grant Amount:	\$ 118,841.00	Advantage CT / RQS #:	10A 20210512*3197	
AMENDMENT	Original Start Date:	07/01/2021	New Start Date:	06/30/2022
	Original End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
ALL OTHER	Proposed Start Date:		Proposed End Date:	
Vendor/Provider/Grantee Name, City, State:	Clarity Property Services, LLC 47 Old Pump Road Lyman, Maine 04002			
Brief Description of Goods/Services/Grant:	Lead Inspections			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.
<p>Title 22: Chpt 252 §1320-A (http://legislature.maine.gov/legis/statutes/22/title22sec1320-A.html) requires the Department to inspect within 30 days all units within a building for lead hazards when lead based substances or a lead poisoned child is identified in a unit within that building. The timeliness of the inspection is important as treatment of lead poisoning in a child is dependent on identification of the source of the lead poisoning.</p>

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PART III: SUPPLEMENTAL QUESTIONS

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Environmental Lead Inspections can only be performed by Maine DEP licensed risk assessors. Any Providers who are willing and meet the specific qualifications as detailed above to perform these services may be offered a contract. This vendor meets the qualifications required to perform these services.

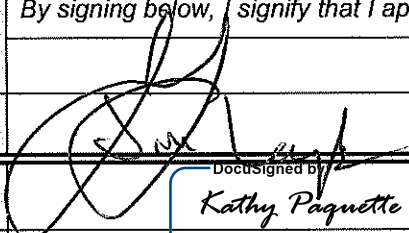

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The agreement amount is based on the projected number of cases of lead poisoning the Department expects to identify during the agreement period within the provider's service area. Costs per inspection type and location were established through a competitive request for proposals process in 2016 (RFP # 2016041094) and re-negotiated with the vendor under this new contract. Costs are consistent with other vendors providing these services in Southern Maine.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to competitively procure these services as they are awarded on a willing and qualified basis.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	3-1-21
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <i>Kathy Paquette</i>		
Printed Name:	Kathy Paquette <small>41C2BA36FAF44CD...</small>	Date:	6/10/2021