

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Education/Office of Learning Systems/Assessment			
Department Contract Administrator or Grant Coordinator:		Jodi Bossio-Smith			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ 170,304.25	Advantage CT / RQS #:	20150514*3776		
CONTRACT	Proposed Start Date:	July 1, 2021	Proposed End Date:	June 30, 2022	
AMENDMENT	Original Start Date:	7/1/2020	Effective Date:	7/1/2021	
	Previous End Date:	6/30/2021	New End Date:	6/30/22	
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Board of Regents of the University of Wisconsin System, University of Wisconsin-Madison's Wisconsin Center for Education Research (WCER) 1025 West Johnson Street, Madison, WI 53706			
Brief Description of Goods/Services/Grant:		English language proficiency assessment online platform, scoring, reporting, training and professional development services.			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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PART III: SUPPLEMENTAL INFORMATION

The Federal Elementary and Secondary Education Act (ESEA) requires local educational agencies (LEAs/SAUs) to provide an annual assessment of English language proficiency for all students with limited English proficiency in schools served by the State educational agency (SEA).

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Maine has maintained membership within the WIDA consortium and utilized the ACCESS for ELLS® assessment to meet the Federal requirements under Title III of the ESEA since 2003. The Maine DOE as a WIDA Consortium Member approves and/or purchases the Core Package of WIDA Consortium educational services. This aids the state in:

- satisfying the state and local educational agency requirements of Title I and Title III of the ESEA;
- building and enhancing Maine DOE's capacity to assist English Learners obtain academic standards and English language proficiency
- determine annual growth towards and attainment of English language proficiency to meet accountability requirements.

Changing to another vendor would incur additional costs for an external contractor to perform an independent alignment and crosswalk study in addition to any further costs regarding the implementation of the assessment in general and subsequent training for assessment administrators.


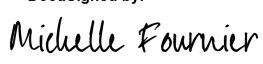
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Maine completed a cost analysis of membership to the WIDA consortium in 2002 and has reviewed this analysis in recent years to ensure the costs are fair and reasonable with other known and accepted computer based English language proficiency assessments. Additionally, the WIDA ACCESS for ELLs® assessment is aligned to Maine's English language development standards and correspond to Maine's academic standards.

4. Describe the plan for future competition for the goods or services.

Maine is one of thirty-six (36) member states within the WIDA Consortium. A current Memorandum of Understanding (MOU) is in effect through the 2021 assessment administration cycle. Participation in the WIDA consortium continues to provide the greatest cost benefit to Maine at this time. Maine will continue to complete periodic cost analyses of other English language proficiency assessments that are aligned with Maine's English language development standards and ensures compliance with all federal regulations under Titles I and III.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Daniel Chuhta Deputy Commissioner	Date:	6/1/2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>086BBD98EE5347F...</small> Michelle Fournier	Date:	6/10/2021

Certificate Of Completion

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Subject: Please DocuSign This Document

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Document Pages: 2

Signatures: 1

Envelope Originator:

Certificate Pages: 1

Initials: 0

Daniel A. Chuhta

AutoNav: Enabled

Daniel.Chuhta@maine.gov

Enveloped Stamping: Disabled

IP Address: 64.207.219.8

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6/1/2021 11:32:54 AM

Daniel.Chuhta@maine.gov

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Education

Location: DocuSign

Signer Events**Signature****Timestamp**

Daniel A. Chuhta

Daniel.Chuhta@maine.gov

Deputy Commissioner

Maine Department of Education

Security Level: Email, Account Authentication
(None)

Signature Adoption: Uploaded Signature Image

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