

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW				
Department Office/Division/Program:		DHHS/Maine CDC		
Department Contract Administrator or Grant Coordinator:		Chris Moiles		
(If applicable) Department Reference #:		CDO-21-54CAP14		
Amount: (Contract/Amendment/Grant)		\$ 90,107.76	Advantage CT / RQS #:	Draft RQS 10A 2021033100000000912
CONTRACT	Proposed Start Date:	3/31/2021	Proposed End Date:	6/30/21
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Baker Company Sanford, Maine 04073		
Brief Description of Goods/Services/Grant:		Purchase of an IsoGard Class II Glovebox with a HEPA filtered, primary chamber and a HEPA filtered, pass-through chamber.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
A glovebox is a sealed container (an example is a Class III Biosafety cabinet) that is designed to allow one to manipulate objects where a separate atmosphere is desired. Built into the sides of the glovebox are gloves arranged in such a way that the user can place their hands into the gloves and perform tasks inside the box without breaking containment. Part or all of the box is usually transparent to allow the user to see what is being manipulated. Two types of gloveboxes exist. The first allows a person to work with hazardous substances, such as radioactive materials or infectious disease agents, and the second allows manipulation of substances that

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### PART III: SUPPLEMENTAL INFORMATION

must be contained within a very high purity inert atmosphere, such as argon or nitrogen. It is also possible to use a glovebox for manipulation of items in a vacuum chamber. The purchase of this glovebox will be used to replace the old glovebox that no longer is operational at the Health and Environmental Testing Laboratory.

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

While other manufactures do create these glove boxes, this item has already been vetted by the architects who are designing the new HETL Lab.

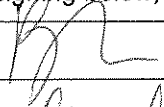
#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Due to the architect requirements of the new laboratory, this vendor must be selected in order to purchase this specific unit.

#### 4. Describe the plan for future competition for the goods or services.

The Department does not intend to competitively bid this service.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Dan Mann	<b>Date:</b>	6/4/21
<b>Signature of DAFS Procurement Official:</b>	<i>Jaime Schorr</i>		
	<small>8D6437754DD0459...</small>		
<b>Printed Name:</b>	Jaime Schorr	<b>Date:</b>	6/9/2021