

State of Maine Procurement Justification Form

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/Office for Family Independence		
Department Contract Administrator or Grant Coordinator:		Matt Galletta/Ryan Roberts		
(If applicable) Department Reference #:		OFI-21-130		
Amount: (Contract/Amendment/Grant)	\$150,000.00	Advantage CT / RQS #:	CT 10A 20210525000000003373	
CONTRACT	Proposed Start Date:	June 7, 2021	Proposed End Date:	Aug 31, 2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Globain LLC 2398 Dorchester Street West Furlong, PA 19825		
Brief Description of Goods/Services/Grant:		Consultation and artifact development		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The provider will assist the Department with consultation and development of a request for proposal in order for the Department to procure delivery of ASPIRE program services. The Department intends for the draft RFP to be completed and issued by October 1, 2021 to ensure an October 1, 2022 contract start date. The services resulting from this contract will ensure the draft RFP is expedited while ensuring Maine TANF families do not experience any lapse or disruption in their ASPIRE services.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Globain LLC is a nationally recognized resource highly experienced in specific ASPIRE polices and service delivery and has the unique ability to work with the Department to develop a complete RFP package on an aggressive timeline. Globain LLC's work can be referenced in many similar projects across the country, notably in New York City, the District of Columbia, Rhode Island and Oregon. Their TANF and ASPIRE subject knowledge and experience positions them as a unique resource to assist Maine with creation of an RFP package.

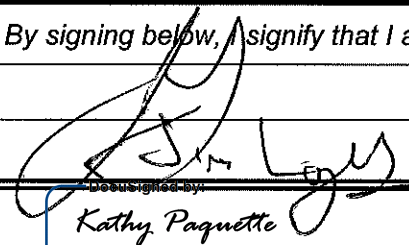
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

OFI leadership has reviewed multiple proposals from Globain LLC covering a variety of deliverables and timelines, and through multiple detailed discussions with Globain LLC, reached agreement on 3 specific deliverables to meet DHHS-OFI needs on an accelerated timeline. Comparison of like artifact deliverables, such as project management plans and work plans, recently procured through competitive bids for IV&V services, are very much in alignment.

4. Describe the plan for future competition for the goods or services.

As this is a one-time, limited services, the Department does not intend to competitively procure these services.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	4-Jun-21
Signature of DAFS Procurement Official:	<i>Kathy Paquette</i>		
Printed Name:	41C2BA36FAF44CD... Kathy Paquette	Date:	6/7/2021