

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Education, Education in the Unorganized Territory	
Department Contract Administrator or Grant Coordinator:		RHONDA CASEY	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$8,949.40	Advantage CT / RQS #:	05C 20210521000000001102
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		APPLE INC, AUSTIN TX	
Brief Description of Goods/Services/Grant:		MACBOOK AIRS, IPADS, AND APPLE CARE, STUDENT TECH EQUIPMENT	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project	X	L. Other Authorization – 2021 Title I Funds (Disadvantaged)

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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PART III: SUPPLEMENTAL INFORMATION

The electronic devices at the Kingman Elementary school are outdated, slow, and often times do not connect to the Internet. The devices at the school have not been updated for nearly eight years and now are at the point whereby education programs are being affected. Title I grant funds are being expended to support the upgraded device for the student attending Kingman Elementary School

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Apple is the preferred student instruction device, and a quote was obtained from Apple as a measure to gain information to the cost of the needed devices. In addition, the devices will be compatible with the other Apple technology already established within the Education in the Unorganized Territory schools.



3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The vendor provided a quote for Apple products, which the department deemed fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The Education is willing to accept goods and services from any willing and qualified vendor.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Daniel Chuhta	Date:	5/25/2021
Signature of DAFS Procurement Official:	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <small>DocuSigned by:</small>  </div>		
Printed Name:	<small>AEED9C7B3A8044E...</small> Justin Franzose	Date:	6/2/2021


Certificate Of Completion

Envelope Id: 7C3CB10BB03A4871884191B7504A519E	Status: Completed
Subject: Please DocuSign This Document	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator: Daniel A. Chuhta Daniel.Chuhta@maine.gov
Enveloped Stamping: Disabled	IP Address: 64.207.219.9
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	

Record Tracking

Status: Original 5/25/2021 12:31:46 PM	Holder: Daniel A. Chuhta Daniel.Chuhta@maine.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Carahsoft OBO Maine Department of Education	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Daniel A. Chuhta Daniel.Chuhta@maine.gov Deputy Commissioner Maine Department of Education Security Level: Email, Account Authentication (None)	 Signature Adoption: Uploaded Signature Image Using IP Address: 72.231.250.95	Sent: 5/25/2021 12:31:47 PM Viewed: 5/25/2021 12:32:00 PM Signed: 5/25/2021 12:32:55 PM Freeform Signing

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent	Hashed/Encrypted	5/25/2021 12:31:47 PM
Certified Delivered	Security Checked	5/25/2021 12:32:00 PM
Signing Complete	Security Checked	5/25/2021 12:32:55 PM
Completed	Security Checked	5/25/2021 12:32:55 PM

Payment Events**Status****Timestamps**