

## State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

### PART I: OVERVIEW

Department Office/Division/Program:		DACF/Maine Forest Service/Forest Protection Division			
Department Contract Administrator or Grant Coordinator:		Jennifer Wright			
(If applicable) Department Reference #:					
Estimated Contract or Grant Amount:	\$30,509.18	Advantage CT / RQS #:	RQS-20200624*1405		
AMENDMENT	Original Start Date:		New Start Date:		
	Original End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
ALL OTHER	Proposed Start Date:	<b>6/10/20/2020</b>	Proposed End Date:	08/30/2020	
Vendor/Provider/Grantee Name, City, State:		Field Support Services 3039 Amwiler Rd. Unit 128 Atlanta, GA 30360			
Brief Description of Goods/Services/Grant:		Repair, Including Parts, Two 240 Gallon Bambi Fire Fighting Buckets.			

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
<b>X</b>	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

- 1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.**

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### PART III: SUPPLEMENTAL QUESTIONS

The Forest Protection Division has 6 Bambi Buckets used to fight fire from Huey helicopters. Two of those buckets, including the spare are inoperable and in need of repair. This company can take the usable parts off the two buckets that we have and rebuild them to like new conditions. We have been attempting to get these repairs made through the budget process, but the buckets are now in a state where they need to be rebuilt on an emergency basis. Without them, we are short one bucket for a Huey and we have no spare. These buckets are used in harsh conditions and it isn't unusual to need the spare while our staff is repairing another bucket. The repairs that need to be made are beyond the scope and ability of what our staff can do. This has been an extremely active fire season and the helicopter does no good on a fire without the ability to drop water.

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Field Support Services has been helpful to us in the past providing parts and assistance with repairs. They currently have all of the parts on the shelf needed to rebuild one bucket and will have the others available by the time they get the buckets to do the work. They were willing to give a quote based on photos and additional information from the pilot who handles the repairs inhouse, while the factory that builds them wanted the bucket at their facility before they would give us a quote. We don't have time to go through that process. When they are done, we will have two like new buckets for \$10,000 less than purchasing two new buckets.

#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Aviation Branch checked prices from companies and agencies around the country that have had this type of work done in the past. The price offered is in line with what we have seen with other companies and significantly less than buying new. They can also do the work as soon as we send them buckets so that we will get them back quickly to fight fire.

#### 4. Describe the plan for future competition for the goods or services.

As an emergency, we need to go with the company that can get the buckets back to us first and their prices are what we expect from other companies.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> <i>Aimee Carlton</i>		
<b>Printed Name:</b>	<small>554808D3FFE6495...</small> Aimee Carlton	<b>Date:</b>	06/29/2020
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
<b>Printed Name:</b>	<small>2D5B8E39F57E44A...</small> William J.E. Allen	<b>Date:</b>	6/29/2020