

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Agriculture/Conservation/Forestry – Aircraft			
Department Contract Administrator or Grant Coordinator:		Jenny Stevens			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ variable over life of Master Agreement	Advantage CT / RQS #:	MA-18P150916*48		
CONTRACT	Proposed Start Date:	7/1/2020	Proposed End Date:	6/30/2022	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		General Services Administration (GSA) P.O. Box 979020 St. Louis, MO 63197			
Brief Description of Goods/Services/Grant:		Aircraft parts			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

The Maine Forest Service operates aircrafts for fighting fires and GSA allows us to get certain aircraft parts and equipment in bulk amounts at lower prices than other resources, and are the only place that can offer these type of services needed.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Department of Agriculture, Conservation and Forestry has no resource of aircraft parts and has to bid out for it. With GSA it is priced at competitive low prices and certain parts can only be found through them.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

As noted above in Section 3, GSA aircraft parts is repeatedly lower, along with repeated attempts to bid this out with no results. The Department of Agriculture, Conservation and Forestry has determined that GSA pricing is fair and reasonable, given the comparisons to the commercial market.

4. Describe the plan for future competition for the goods or services.

The Department of Agriculture, Conservation and Forestry will continue to periodically monitor the commercial marketplace for any vendors that can match the reasonability of GSA's pricing and availability.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small>		
	<i>Amanda E. Beal</i>		
Printed Name:	<small>20A1F3A2882BB6AA</small> Amanda E. Beal	Date:	6/19/2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>		
	<i>Jaime C. Schorr</i>		
Printed Name:	<small>6D6437754DD0459...</small> Jaime C. Schorr	Date:	6/24/2020

NOI 0620200575 06/25/2020 - 07/01/2020