

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		MDIFW/Bureau of Resource Management/Wildlife		
Department Contract Administrator or Grant Coordinator:		Bethany Atkins		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 42,000 (land+expenses)	Advantage CT / RQS #:	09A 2020 0618*3997
CONTRACT	Proposed Start Date:	1/24/2020	Proposed End Date:	6/30/2020
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Great Works Regional Land Trust South Berwick, ME		
Brief Description of Goods/Services/Grant:		Acquisition of 51 acres in South Berwick (Map 2, Lot 36A) and 45.26 acres in Edgecomb (Map R04, Lots 64, 79, 88 and 101). All four parcels are within the Mount Agamenticus Wildlife Management Area. Parcels known as the Pave Street Lots.		

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>x</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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**PART III: SUPPLEMENTAL INFORMATION**

MDIFW will purchase four parcels of land, as identified in Part 1, from the Great Works Regional Land Trust. The parcels are located within the Mount Agamenticus Wildlife Management Area. Acquisition of the parcels will bring a large out-parcel under Department ownership and management, expanding public access for hunting and trapping, as well as other recreational activities. In addition, state ownership of the properties will permanently protect important wildlife habitats associated with Mount Agamenticus.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The land identified under this contract has been evaluated by the Department for its uniqueness and ability to meet public access and wildlife management priorities. It is owned by a single nonprofit landowner.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The value of land was determined by a licensed appraiser meeting USPAP standards. The appraisal report was then reviewed by a third-party appraiser and accepted by both MDIFW and the USFWS. The landowner has agreed to a bargain sale in the amount of \$42,000.

**4. Describe the plan for future competition for the goods or services.**

NA. This contract is specific to acquisition of a specific piece of property located to address a specific issue.

**PART IV: APPROVALS**

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
<b>Printed Name:</b>	<i>Josh Canuso</i>	<b>Date:</b>	<i>6/16/20</i>
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: <i>Kathy Paquette</i>		
<b>Printed Name:</b>	41C2BA36FAF44CD... Kathy Paquette	<b>Date:</b>	6/22/2020