

State of Maine Procurement Justification Form

PART I: OVERVIEW				
Department Office/Division/Program:		Inland Fisheries and Wildlife/Resource Management/Lands Program		
Department Contract Administrator or Grant Coordinator:		Leigh E. Hoar III		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$18,000.00	Advantage CT / RQS #:	
CONTRACT	Proposed Start Date:	July 15 2020	Proposed End Date:	25 Sept. 2020
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Sappi-North America VC0000210897		
Brief Description of Goods/Services/Grant:		Road maintenance		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
<p>During the course of routine road maintenance associated with an existing timber sale at the Frye Mountain Wildlife Management Area an unexpected amount of hard rock (ledge) was discovered along the road bed and ditch. The additional work required is outside the scope of the maintenance work associated with the timber sale contract, since the timber harvesting work can be completed without the removal of ledge. To be compliance with State of Maine BMPs for road maintenance, IFW is obligated to conduct maintenance activities to be environmentally sound and this will ensure the long-term integrity of the roadway. Removal of the rock ledge will require the use of a hydraulic hammer and several days of work. Proper road maintenance, particularly ditching, is necessary in order to maintain or improve drainage, meet water quality Best Management Practice guidelines, and prevent excessive runoff and corresponding degradation of water courses.</p>

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The selected vendor is the contractor for the Frye Mountain, Compartment J, timber stumpage sale. The timber sale was competitively bid in 2019. Though not exclusively, it is common, as in this instance, for the contractor of a stumpage sale to perform or coordinate maintenance and new construction of management roads associated with harvesting access improvement.

The contract number for the existing timber stumpage sale is: 09A – 20191001*1103.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Project cost is based on an evaluation of the proposed work at Frye Mountain and equipment rates found on Eagle Rentals website for the equipment necessary to perform the work.

The contract utilizes 75% federal funding (\$13,500), with 25% (\$4,500) non-federal match funds. This is advantageous to the State, since income generated through the timber harvesting conducted under contract 09A-20191001*1103 is considered Program Income, which is used to match federal funding. A reduction in stumpage revenue at the value of this contract (\$18,000) would result in the inability to match \$72,000 in federal funding.

4. Describe the plan for future competition for the goods or services.

Continued use of the competitive bid process. The timber stumpage sale is a revenue-generating contract and, as a result, a new service contract has been developed for this increased and unanticipated aspect of the road work.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:	James M. Connolly	Date:	6/4/2020
Signature of DAFS Procurement Official:	<i>Kathy Paquette</i>		
Printed Name:	Kathy Paquette	Date:	6/20/2020