

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

**INSTRUCTIONS:** Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		Maine Department of Corrections, Division of Juvenile Services			
Department Contract Administrator or Grant Coordinator:		Sonja Morse			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)		\$ 365,000	Advantage CT / RQS #:	CT 03A 20200406000000002786	
CONTRACT	Proposed Start Date:	July 1 <sup>st</sup> , 2020	Proposed End Date:	June 30 <sup>th</sup> , 2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Restorative Justice Project Maine PO Box 141 Belfast, Maine 04915			
Brief Description of Goods/Services/Grant:		Restorative Alternative Services			

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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### PART III: SUPPLEMENTAL INFORMATION

The Division of Juvenile Services (DJS) under the Maine Department of Corrections (DOC) has the continued need for a community-based intervention program that will reduce the recidivism rate while also providing youth the skills and knowledge necessary for them to safely avoid future contact with the Department. The mission of the Division of Juvenile Services (DJS) is to promote public safety by ensuring that juveniles under DOC jurisdiction are provided with risk-focused interventions, quality treatment, and other services that teach skills and competencies; strengthen pro social behaviors to reduce the likelihood of re-offending and require accountability to victims and communities.

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

All referred youth will be provided a peer-driven process that will allow the referred youth to take responsibility for their actions; be held accountable for their actions; and be supported to move forward in the most appropriate way through an individualized repair agreement. Youth facing substance abuse challenges will be assessed and be provided with treatment services. All referred youth will also be assigned a Peer Mentor to support them with the process and help them navigate challenges should they arise. The Maine Youth Court is supported by the Maine Court System; the district attorney's office in the areas served and local school systems. It allows young people who have violated the law or a school rule to be held accountable by their peers while providing positive alternative sanctions for first-time offenders through a peer-driven process that allows young people to take responsibility, to be held accountable, and be supported to move forward in the most appropriate way. Youth facing substance abuse challenges are connected with an assessment and treatment services, as well as a Peer Mentor, to help them navigate these challenges. In the Maine Youth Court, which is run by youth and for youth, volunteers from the community are trained and supported to apply restorative justice principles in considering the needs of the victim, the community, and the youth respondent in each case. Dispositions in the Maine Youth Court include four main elements: 1) Increase the respondent's skills, knowledge, and resources; 2) Increase the respondent's connection in the community; 3) Build on and build up the strengths of the respondent; and 4) Repair the harm done.


#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost is consistent with previous years to deliver this service. The department deems the cost fair and reasonable.

#### 4. Describe the plan for future competition for the goods or services.

While the DOC does not anticipate other vendors developing such a unique model moving forward, the department would certainly consider issuing an RFP if this model is duplicated in Maine's communities.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Colin O'Neill	<b>Date:</b>	6/10/20
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
<b>Printed Name:</b>	<small>2D5B6E39F57E44A...</small> william J.E. Allen	<b>Date:</b>	6/12/2020