

# State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

## PART I: OVERVIEW

Department Office/Division/Program:		Department of Public Safety – Maine State Police			
Department Contract Administrator or Grant Coordinator:		Lt David Tripp Jaye Parker			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)		\$ 10,000.00	Advantage CT / RQS #:	CT-16A-20200522*3448	
CONTRACT	Proposed Start Date:	<b>7/1/2020</b>	Proposed End Date:	6/30/2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Occupational Health Centers of the Southwest P.A. Cranston RI			
Brief Description of Goods/Services/Grant:		OSHA required medical evaluations			

## PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>x</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
<b>x</b>	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

## PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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### PART III: SUPPLEMENTAL INFORMATION

It is imperative that the Department is in compliance of OSHA Respiratory Standard 1910.134. This standard requires all employees who may have the potential exposure to airborne contaminants be provided with appropriate NIOSH certified respiratory equipment to abate the hazard. As part of meeting this standard, any individual who will be using a respirator must go through a respiratory clearance evaluation that could identify additional required testing

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Concentra is the only vendor offering this testing that is a multi-site occupational health provider in Maine. This geographic feature is necessary to accommodate the Maine State Police needs given every officer is required to participate in this required testing program. This geographic attribute reduces the time needed to reach a facility and get tested and allows our troopers more time to dedicate to their actual police work. This is being requested as an emergency to insure that this contract is in place by 7/1/2021 due to the current social environment.

#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We have used this vendor for over 3 years now and negotiated reduced rates of greater than 20%. This is the first increase in the rate structure, and they have increased the rates across the board to \$2.00 or less per test.

#### 4. Describe the plan for future competition for the goods or services.

Should other medical facilities expand to offer satellite health clinics throughout the state we would request bids to compare pricing.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Michael Sauschuck</i>		
<b>Printed Name:</b>	Michael Sauschuck	<b>Date:</b>	6/08/2020
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Kathy Paquette</i>		
<b>Printed Name:</b>	<small>41C2BA36FAF44CD...</small> Kathy Paquette	<b>Date:</b>	6/9/2020