

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DAFS/Bureau of General Services	
Department Contract Administrator or Grant Coordinator:		John Blais	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 229,959.58	Advantage CT / RQS #:	20171103*1579
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	04/30/2020
	Previous End Date:	New End Date:	12/31/2020
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Town of East Millinocket, ME	
Brief Description of Goods/Services/Grant:		Professional Services (Municipal Waste water treatment plant engineering/operations/construction/demolition).	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

State of Maine acquired the Dolby Landfill in East Millinocket from Kathadin Paper Company, pursuant to Resolve 2011, Ch90. On September 2011, State and Great Northern Paper (formerly Katahdin Paper) finalize a leachate treatment agreement whereby GNP agrees to treat leachate generated by the Dolby Landfill and conveyed by pipeline to the East Millinocket paper mill wastewater treatment plant. The East Mill treatment plant also provides secondary treatment for the Town of East Millinocket sanitary wastewaters. GNP files Ch 11 bankruptcy in 2014, and all equipment building assets at the East Mill were purchased at auction December 2014, excluding the wastewater treatment plant. The Bankruptcy Trustee retained control of the wastewater treatment plant pending transfer and/or ownership to the Town or State. The Town acquired deed to the treatment plant assets from the Trustee in June 2015, and has received all required wastewater discharge licenses from the Maine DEP to operate the facility. The Town and State have entered into an MOU, whereby the Town and State agree to cost share all operations and maintenance expenses for treatment of municipal sanitary wastes and landfill leachate pursuant to terms and conditions of the Maine DEP wastewater discharge license. The MOU and cost share agreements include construction of a new municipal wastewater treatment plant. The Town will reserve treatment capacity for all leachate generated at the Dolby Landfill at the newly constructed wastewater treatment plant, and the State will provide cost-share payments toward construction of the new plant based upon estimated leachate flow volumes following final closure of the Dolby Landfill.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The State does not have certified wastewater treatment plant operators that can be located to East Millinocket to provide daily treatment plant operations. The Town has acquired the wastewater treatment plant assets from the GNP Bankruptcy Trustee, and treatment plant employees from the Town are providing the necessary operations and maintenance services. In addition, the Town has retained Wright Peirce Engineering, Topsham, Maine for technical support and engineering design for development of a new, municipally owned treatment plant.

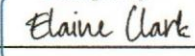

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Wright Pierce Engineers will develop the most cost-effective budget for continued operations of the treatment plant, which the Town and State will fund subject to appropriations from the Maine Legislature and Town governing body. The Town previously selected Wright Pierce Engineers for its municipal sewer studies through a competitive bidding process. On November 10, 2014, the East Millinocket Board of Selectmen voted to retain Wright Pierce to assist the Town/State in analysis of long-term treatment plant options, and continued operations of the existing mill treatment plant. Daily treatment plant operations are being provided by Town public works employees. In addition to the state cost share from DAFS for new plant construction, the Town has also received grants/loans from the US Department of Agriculture, Rural Development program, Maine Department of Environmental Protection, and Maine Department of Economic and Community Development. The Town awarded a construction contract for the new plant through a competitive bidding process in Fall 2017.

4. Describe the plan for future competition for the goods or services.

This is a unique scenario, resulting from the Great Northern Paper Company bankruptcy filing and Asset Purchase Sale on December 4, 2014. The State and Town will provide funding for operating the mill wastewater treatment plant and demolition of outdated equipment/structures pending completion of the new municipal wastewater treatment plant.

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PART IV: APPROVALS			
Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small>  <small>2D3B27019FF1432...</small>		
Printed Name:	Elaine Clark	Date:	5/29/2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <small>41C2BA36FAF44CD...</small>		
Printed Name:	Kathy Paquette	Date:	6/8/2020