

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		MDIFW/Bureau of Resource Management/Wildlife		
Department Contract Administrator or Grant Coordinator:		Bethany Atkins		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 25,000	Advantage CT / RQS #:	09A 20200603 * 3678
CONTRACT	Proposed Start Date:	5/20/2020	Proposed End Date:	6/30/2020
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Kennebec Land Trust Winthrop, ME or Hope Hilton, Escrow attorney Harpwell, Maine		
Brief Description of Goods/Services/Grant:		Acquisition of ~85 acres in Manchester (Map 2, Lots 2A1 and 2B1). Both parcels are adjacent to the Jamies Pond Wildlife Management Area. Parcels known as the Bog Pond Lots.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

MDIFW will purchase two parcels of land, as identified in Part 1, from the Kennebec Land Trust. Both parcels are located adjacent to the Jamies Pond Wildlife Management Area. Acquisition of the parcels will permanently protect important wildlife habitats associated with Bog Pond.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The land identified under this contract has been evaluated by the Department for its uniqueness and ability to meet public access and wildlife management priorities. It is owned by a single private landowner.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The value of the land was determined through waiver of valuation and investigation of comparable sales as well as review of recent appraisal work completed for adjacent parcels. The trust has agreed to this price.

4. Describe the plan for future competition for the goods or services.

NA. This contract is specific to acquisition of a specific piece of property located to address a specific issue.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>John Camuso</i>		
	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:	<i>John Camuso</i>	Date:	<i>6/3/20</i>
Signature of DAFS Procurement Official:	<i>Kathy Paquette</i>		
	<small>DocuSigned by: 41C2BA36FAF44CD...</small>		
Printed Name:	Kathy Paquette	Date:	6/8/2020