

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

| | | | |
|---|----------------------|---|-------------------------------|
| Department Office/Division/Program: | | DACF/Maine Forest Service/Forest Protection Division | |
| Department Contract Administrator or Grant Coordinator: | | Jennifer Wright | |
| (If applicable) Department Reference #: | | | |
| Estimated Contract or Grant Amount: | \$ 53,781.00 | Advantage CT / RQS #: | RQS-01A-20200601*1297 |
| AMENDMENT | Original Start Date: | | New Start Date: |
| | Original End Date: | | New End Date: |
| GRANT | Project Start Date: | | Grant Start Date: |
| | Project End Date: | | Grant End Date: |
| ALL OTHER | Proposed Start Date: | 6/01/2020 | Proposed End Date: 12/01/2020 |
| Vendor/Provider/Grantee Name, City, State: | | Aero Products 551 North 40 th St. Show Low, Arizona 85901 | |
| Brief Description of Goods/Services/Grant: | | Overhaul multiple components for Bell 407 2500 hour inspection. (Main Rotor Hub, Swash Plate and Support, Mast Assembly, Tail Rotor Hub) | |

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

| | | | |
|----------|-----------------------------------|--|----------------------------------|
| | A. Competitive Process | | G. Grant |
| | B. Amendment | | H. State Statute/Agency Directed |
| | C. Single Source/Unique Vendor | | I. Federal Agency Directed |
| | D. Proprietary/Copyright/Patents | | J. Willing and Qualified |
| X | E. Emergency | | K. Client Choice |
| | F. University Cooperative Project | | L. Other Authorization |

PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

- 1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.**

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PART III: SUPPLEMENTAL QUESTIONS

The Forest Protection Division will be performing a 2500-hour inspection on our Bell 407. Part of that inspection is to have multiple parts of the main and tail rotor assemblies overhauled. This helicopter will not be able to fly for 4-6 weeks while the inspection is taking place and certain parts are sent to outside companies for inspection or overhaul. This inspection must be completed to be able to continue to fly the aircraft which is needed during the critical fire season to respond to fire emergencies.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The aircraft is currently located at the MFS aircraft hangar in Old Town, Maine, and will be partially disassembled during the inspection. Aero Products is a Bell Helicopter authorized repair facility that operates and repairs all Bell Helicopters but has extensive experience with the Bell 407 and its rotating components. It is difficult to get estimates or quotes for this type of work because we can't send a component to a vendor and have them open it up for inspection to get an accurate estimate, and then have them re-assemble it and send it to the next vendor so that they can do the same process to calculate their estimate. We asked for average prices from three companies who do this type of work, and Aero Products Helicopter came back with the lowest price.

The work that we have had done at Aero Products in the past has come back on time and either at or under the quoted cost. This work can only be done at a repair facility with an engines shop, because the Maine Forest Service doesn't have the proper tools or equipment.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Aviation Branch checks prices from reputable companies around the country that have done this type of work done in the past. Aero Products had the lowest estimated cost of the three companies that we contacted for estimates.

4. Describe the plan for future competition for the goods or services.

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PART III: SUPPLEMENTAL QUESTIONS

It is difficult to plan for competition because the work needs to be done quickly for the best price. It is not feasible for the state of Maine to have its own major repair facility given the cost of tools and equipment. We are forced to rely on companies who do this type of work and have space in their schedule to get us in quickly. We are extremely fortunate to have this opportunity at this price.

PART IV: APPROVALS

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|---|--|--------------|----------|
| Signature of requesting Department's Commissioner (or designee): | <i>By signing below, I signify that I approve of this procurement request.</i> | | |
| | <small>DocuSigned by:</small> | | |
| | <i>Amanda E. Beal</i> | | |
| Printed Name: | <small>20AF3A2882BB4AA</small> Amanda E. Beal | Date: | 6/3/2020 |
| Signature of DAFS Procurement Official: | <small>DocuSigned by:</small> | | |
| | <i>William J.E. Allen</i> | | |
| Printed Name: | <small>2D5B6E39F57E44A...</small> William J.E. Allen | Date: | 6/5/2020 |

NOI 0620200475 06/08/2020 - 06/14/2020