

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS Riverview Psychiatric Center		
Department Contract Administrator or Grant Coordinator:	Matt Galletta/Lora Blackwell		
(If applicable) Department Reference #:	RPC-21-010		
Estimated Contract or Grant Amount:	\$412,120.00	Advantage CT / RQS #:	CT 10A 20200423*2970
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	07/01/2020	Proposed End Date: 06/30/2021
Vendor/Provider/Grantee Name, City, State:	Medical Staffing and Services of Maine 73 Hennessey Avenue Brunswick, ME. 04011		
Brief Description of Goods/Services/Grant:	Staff Augmentation		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.
Riverview Psychiatric Center (RPC) continues to have a critical need to contract for psychiatric practitioners which must be provided by licensed and credentialed medical professionals. This contract provides for one staff psychiatrist to provide services at RPC. This service is needed to provide psychiatric and medical treatment to persons with serious and persistent mental illness as mandated by the AMHI Consent Decree.

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PART III: SUPPLEMENTAL QUESTIONS

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This Provider, and the person we wish to acquire, has remained consistent through various challenges with RPC and has supported the Department with Consent Decree and CMS Certification requirements. Retaining the services of this provider will also ensure continuity of care as she is familiar with RPC patients.

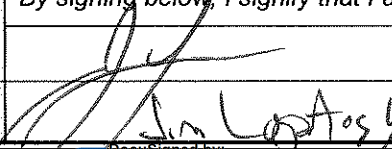
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost of this contract is considered fair and reasonable for the services received. The person we wish to acquire with this contract is well acquainted with RPC. If we are unable to contract with this person, we will be required to fill this critical position using a locum tenens provider. The prevailing hourly rate for an equivalent locum tenens provider is approximately \$100.00 more per hour and would result in an increase of at least \$165,000.00 to the State.

4. Describe the plan for future competition for the goods or services.

The Department intends to issue an RFP for Recruitment and Payroll Services with a start date of 10/01/2020. All existing resources will remain on their existing agreements while all new resources will be obtained through the Department's master agreement for Recruitment and Payroll Services.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	12-May-20
Signature of DAFS Procurement Official:	<small>Designated by:</small> <i>Kathy Paquette</i>		
Printed Name:	<small>41C2BA36FAF44CD...</small> Kathy Paquette	Date:	6/4/2020