

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DHHS/Office of MaineCare Services		
Department Contract Administrator or Grant Coordinator:		Shawn Belanger Matt Galletta		
(If applicable) Department Reference #:		OMS-19-9710D		
Amount: (Contract/Amendment/Grant)	Orig. \$340,000.00 Amend. \$210,000.00 Revised \$550,000.00	Advantage CT / RQS #:	10A 20180813000000000506	
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	10/1/2018	Effective Date:	7/1/2020
	Previous End Date:	6/20/2020	New End Date:	6/30/2021
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Burns & Associates Phoenix, AZ		
Brief Description of Goods/Services/Grant:		Rate Study		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

The purpose of this amendment is to implement four new services under the MaineCare Benefits Manual, Chapters II and III, Section 65: (1) Mental Health intensive outpatient services, (2) Developmental Disabilities intensive outpatient services, (3) Geriatric intensive outpatient services, and (4) Eating Disorders Partial Hospitalization Program. Currently, several mental health providers are performing these services without adequate reimbursement or we are sending members out of state for services. The Provider will undertake a rate study to develop rates for these new services.

In addition, this amendment will implement a rate study on residential Substance Use Disorder treatment facilities and ad-hoc analyses of SUD treatment rates, as described under recently awarded federal funds (SUPPORT ACT 1003).

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The qualifications of the Provider to complete the rate-setting work required is unique in several ways:

- The Provider previously led a review of payment rates for behavioral health services provided through Sections 17, 28, and 65 of the MaineCare Benefits Manual, and this work provided a critical foundation for this project.
- The Provider has developed an intimate familiarity with MaineCare's rate structure; it has developed a detailed knowledge of Maine's social service provider community; and it has compiled a strong track record of service to the Department. The Provider is, therefore, uniquely positioned to provide the required services in a timely manner.
- The Provider will staff its project team with senior managers who have extensive experience in managing projects of this nature and have already worked closely with Department staff. Such studies require a unique understanding of service delivery in Maine, as well as in other states, and national public policy supporting such services. Furthermore, the Provider's senior managers have a demonstrated expertise in the areas of finance, forecasting, administration and provider operations, each of which is essential to an informed rate study.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Department has negotiated with the Provider to perform these services at the rates as quoted in 2013. The Department considers these rates as fair and reasonable.

4. Describe the plan for future competition for the goods or services.

If it is determined that these services are to continue, the Department will competitively procure them with a 7/1/2021 contract start date.

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PART IV: APPROVALS			
Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:	<i>J. M. Lortie</i>	Date:	<i>5 - May - 20</i>
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Kathy Paquette</i>		
Printed Name:	<small>41C2BA36FAF44CD...</small> Kathy Paquette	Date:	6/3/2020