

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW				
Department Office/Division/Program:		DHHS/OADS/DDS/Independent Living Supports		
Department Contract Administrator or Grant Coordinator:		Lora Blackwell & Nancy Tan		
(If applicable) Department Reference #:		ADS-20-2550		
Estimated Contract or Grant Amount:	\$90,500.00	Advantage CT / RQS #:	20200331000000002723	
CONTRACTS	Proposed Start Date:	04/01/2020	Proposed End Date:	03/31/2022
AMENDMENT	Original Start Date:		New Start Date:	
	Original End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Gerard Lee Lamour New Gloucester, Maine		
Brief Description of Goods/Services/Grant:		Independent Living Supports		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency	X	K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.
<p>The agreement is necessary to provide Supported Living services to an individual with intellectual disabilities or autism to ensure that the individual served can continue to reside in the most integrated setting of the individual's choosing. The individual receiving these services is at risk of abuse, neglect, or exploitation. The Department has a responsibility and authority under 34-B M.R.S., Behavioral and Developmental Services, to provide services and protect individuals with intellectual disabilities or autism.</p>

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PART III: SUPPLEMENTAL QUESTIONS

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Supported Living providers are trained to meet the needs of individuals with intellectual disabilities or autism. Providers are selected through the person-centered planning process to provide Supported Living services. Continuity of service is desired.

This provider is a registered nurse able to provide necessary services and supports for an individual with intellectual disability and other medical conditions that require a high level of care. This provider is responsible for the care of this individual 24 hours a day, 7 days a week. There are no other providers willing or able to provide the level of care needed. This is the only provider who has agreed to provide these medically necessary services. The absence of this service increases the risk of institutionalism for the recipient of the services.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rate for this contract is \$110.00 dollars a day, significantly lower than the state's portion of the daily rate paid to a MaineCare enrolled agency for per diem group home services. In 2019 the total MaineCare funds paid for this individual's previous group home placement was \$223,838.51, with the federal government paying 63.8 percent of that cost and the state paying the 36.2 percent.

4. Describe the plan for future competition for the goods or services.

The individual receiving the services has chosen this setting and provider as the preferred setting to reduce risk of institutionalism. The Department does not intent to issue an RFP for these services.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:	<i>Sam Legter</i>	Date:	<i>19-May-20</i>
Signature of DAFS Procurement Official:	<i>Laurie Andre</i>		
Printed Name:	Laurie Andre	Date:	5/2/2020