

# State of Maine Waiver of Competitive Bidding Request Form

**Form Instructions:** Please provide the requested information in the white boxes below. This form is to precede all contract requests that are not the direct result of a competitive bid process.

<b>DHHS/DCM Contract Administrator:</b>	Nancy Tan/Kristen King	<b>Office/Division/Program of Contract Administrator:</b>	DHHS/SAMHS/Cameron Bailey
<b>Est. Contract Amount:</b>	\$ 187,500	<b>Contract or RQS Number:</b>	CT 10A 20190603*3636
		<b>Purchasing Maine ID:</b>	
		<b>DHHS Agreement Number:</b>	OSA-20-740
<b>Proposed Start Date:</b>	<b>7/1/19</b>	<b>Proposed End Date:</b>	3/31/20
<b>Vendor/Provider Name, City, State</b>	Bangor Area Recover Network Brewer, ME		
<b>Short Description of Good or Service:</b>	Substance Abuse Peer Recovery Centers		
<b>Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.</b>		<b>To be completed by the Division of Procurement Services</b> Posting dates on Division of <b>Procurement Services</b> website: From: <u>6/27/2019</u> To: <u>7/3/2019</u>	
<b>Notice of Intent to Waive Competitive Bidding Number:</b>		NOI# 0620191098	
<b>1. Statutory Justification</b> State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
	A. The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
	B. The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
	<i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i>	<i>By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement.</i>	
		<b>Signature:</b>	
		<b>Printed Name:</b>	<b>Date:</b>
<b>X</b>	C. After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;		
	E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving: (1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service; (2) A sharing of project responsibilities and, when appropriate, costs;		
	<i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here: <a href="http://www.maine.gov/purchases/info/forms/govcoop.doc">http://www.maine.gov/purchases/info/forms/govcoop.doc</a>.</i>		
	F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;		
	G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.		

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If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:

**Please note that the following four points below (#2 through 5) all require a response.**

## 2. Description of Specific Need

Please identify, and fully describe, the specific problem, requirement, or need the resulting non- competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

There continues to be an increased need for treatment options within the State. In accordance to the Governor's Executive Order; "An Order To Implement Immediate Responses To Maine's Opioid Epidemic" dated February 6<sup>th</sup>, 2019. Substance Abuse Peer Run Recovery Centers provide a safe and welcoming space where individuals going through recovery can gain skills and support essential to promoting success.

This model has been utilized within various rural regions of the state to aid individuals needs and increase recovery capital. The need is now shifting for the communities within non-rural areas to utilize this service. In this instance the need has now arose in Bangor.

The purpose of this Agreement is to establish new Substance Abuse Peer Support Recovery Center (SAPRCs) in Bangor and to coordinate and run Peer Support programs to help persons in Recovery from drug addiction. BARN will accomplish the following activities:

- a. Individual mentoring and coaching (as it relates to recovery)
- b. Provide assistance with access to employment services (including DOL and any other)
- c. Hold or provide access to Facilitated Groups for participants and affected others.
- d. Provide training in schools and the community that will include recovery education as well as relationship and parenting education.

In addition, resources will be provided to individuals in recovery including telephone and online recovery support, assistance (in the form of identifying and connecting with) in finding treatment, employment, housing, transportation, public assistance, criminal justice, emergency relief, child care, food banks, etc. as well as recreational and socialization events that provide a positive alternative to previous negative behaviors that occurred before they arrived at this point.

## 3. Availability of other Public Resources

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

The Department does not have the resources necessary to provide this service.

## 4. Cost

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

The cost was determined based on similar costs associated with other Substance Abuse Peer Run Recovery Centers. Costs determination included 3.5 FTE's in personal. 1.0 FTE Peer Center Executive Director; 1.0 FTE Volunteer Program Coordinator; 1.0 FTE Peer Support Services Program Coordinator; .50 FTE Admin Asst/bookkeeper. Salaries are based upon those delineated in the 2018 Report on Nonprofit Wages + Benefits in Maine published by the Maine Association of Non-Profits. Similar associated costs were also aligned within agency budgeted fringe, travel, supplies and indirect costs.

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## 5. Future Competition

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

The Department will intend to align this with other Substance Abuse Peer Recovery Support Center RFP due by 1/1/2023. The intention will be to include urban areas as well rural in the future RFP.

**Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.**

## 6. Uniqueness

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

BARN is uniquely qualified to achieve success with this program by its demonstrated record of community organization, demonstrated efficacy in providing recovery support services, and community support. BARN is the only provider within the geographic range to provide this service in Bangor.

Barn has been open for 10 years. It is the first substance abuse peer run recovery center in Maine. They have currently amassed 6,000 volunteer hours last year with approximately 100 hours/month of meetings.

They have been awarded the Jane Irving award from the Bangor Regional Chamber of Commerce for their public services. They were also acknowledged as an Agency of Distinction from the United Way of Eastern Maine.

## 7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)

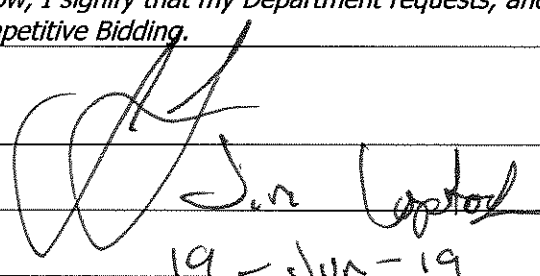
Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

**Signature of requesting Department's Commissioner or Chief Executive (or designee within the Commissioner's Office):**

*By signing below, I signify that my Department requests, and I approve of, this Waiver of Competitive Bidding.*

**Printed Name:**

**Date:**

  
 19 - Jun - 19