

State of Maine Waiver of Competitive Bidding Request Form

Form Instructions: Please provide the requested information in the white boxes below. This form is to precede all contract requests that are not the direct result of a competitive bid process.

Requesting Department's Contract Administrator:	Patty MacAlister	Office/Division/Program of Contract Administrator:	ACF/BPL/PRN/ Camden Hills State Park				
Est. Contract Amount:	\$ 6,120.00	Contract or RQS Number:	01A 20190621*3906				
Proposed Start Date:	7/1/2019	Proposed End Date:	6/30/2020				
Vendor/Provider Name, City, State:		Casella Waste / Pine Tree Waste Inc. 31 Freedom Parkway, Hermon, ME 04401					
Short Description of Good or Service:		Supply one (1) eight cubic yard and one (1) six cubic yard dumpster, empty as needed; at the discretion of Park Manager Bill Elliot					
Please note: for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.		<p style="text-align: center;"><i>To be completed by the Division of Procurement Services</i></p> Posting dates on Division of <i>Procurement Services</i> website: From: <u>6/27/2019</u> To: <u>7/3/2019</u>					
Notice of Intent to Waive Competitive Bidding Number:		NOI#: 0620191096					
1. Statutory Justification State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.							
A	The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served.						
B	The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services.						
If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's designee) sign and date on the right.		By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement. Signature: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Printed Name:</td> <td style="width: 50%; border: none;">Date:</td> </tr> <tr> <td style="border: none; height: 40px;"></td> <td style="border: none; height: 40px;"></td> </tr> </table>		Printed Name:	Date:		
Printed Name:	Date:						

State of Maine Waiver of Competitive Bidding Request Form

	C.	After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source.
	D.	It appears to be in the best interest of the State to negotiate for the procurement of petroleum products.
	E.	The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private nonprofit, regionally accredited institution of higher education with a main campus in this State involving: (1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service; (2) A sharing of project responsibilities and, when appropriate, costs.
		<i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here: http://www.maine.gov/purchases/info/forms/govcoop.doc.</i>
	F.	The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids.
X	G.	The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.
		If a different authorization specifically allows for this non-competitive procurement, please provide that reference here.

Please note that the following four points below (#2 through 5) all require a response.

2. Description of Specific Need

Please identify and fully describe the specific problem, requirement, or need the resulting non-competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

The Contractor shall supply and set at no charge, one (1) eight cubic yard dumpster and one (1) six cubic yard dumpster on site at Camden Hills State Park, 280 Belfast Road, Camden, ME 04843. Locations of the dumpsters to be determined by Park Manager Bill Elliot.

The dumpsters are to be emptied once every week, or more often usually in our busy season, if requested by Park Manager, Bill Elliot. The dumpster shall be placed on site no later than May 1 of each year and be removed no later than October of each year; or left on site at Camden Hills State Park with permission of the Park Manager Bill Elliot.

**State of Maine
Waiver of Competitive Bidding Request Form**

The contractor shall be expected to communicate with the Park Manager, Bill Elliot, regarding compliance with Bureau of Parks & Lands' standards, and to submit invoices for payment monthly.

The Contractor shall provide a copy of current Certificate of Liability Insurance and a current certificate of Worker's Compensation insurance.

3. Availability of other Public Resources

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

There is no internal trash removal department with the State of Maine.

4. Cost

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

Couldn't find any other trash removal company interested in pick up trash at Camden Hills State Park in the local area.

**State of Maine
Waiver of Competitive Bidding Request Form**

5. Future Competition

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

Expand our search to include other companies outside of the Camden/Rockland area for a reasonable price.

Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.

6. Uniqueness

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

Past couple of years requested bids from other companies in the Camden area without any response.

Mid-Coast Solid Waste; 90 Union Street; Rockport, ME 04856

This is a business where you bring the trash to the facility; as busy as Camden Hills State Park is we do not have the manpower to deliver the amount of trash that the park generates.

David Waldron; 8 Blake Street; Camden, ME 04843 – no reply to my bid request.

Heal Trash Removal; 9 Maynard's Way; Lincolnville, ME 04849 – no reply to my bid request

Casella aka Pine Tree Waste – submitted bid

**State of Maine
Waiver of Competitive Bidding Request Form**

7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)

Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

Signature of requesting Department's
Commissioner or Chief Executive
(or designee within the
Commissioner's Office):

*By signing below, I signify that my Department requests,
and I approve of, this Waiver of Competitive Bidding.*

Printed Name:

Randy Chouette
Randy Chouette

Date:

6/26/19

RAH
6/26/2019