

State of Maine Waiver of Competitive Bidding Request Form

Form Instructions: Please provide the requested information in the white boxes below. This form is to precede all contract requests that are not the direct result of a competitive bid process.

DHHS/DCM Contract Administrator:	Chris Moiles / Elizabeth Heath	Office/Division/Program of Contract Administrator:	DHHS/OCFS Lisa Salger
Est. Contract Amount:	\$ 222,000.00	Contract or RQS Number:	10A 20190412*2924
		Purchasing Maine ID:	
		DHHS Agreement Number:	CFS-20-8207
Proposed Start Date:	7/1/2019	Proposed End Date:	6/30/2021
Vendor/Provider Name, City, State	Eckerd Youth Alternatives Inc. d/b/a Eckerd Kids (ECKERD), Clearwater, FL		
Short Description of Good or Service:	Development of Child Protective Assessment Decision Tools		
Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.		To be completed by the Division of Procurement Services Posting dates on Division of Procurement Services website: From: <u>6/25/2019</u> To: <u>7/1/2019</u>	
Notice of Intent to Waive Competitive Bidding Number:		NOI# 0620191068	
1. Statutory Justification			
State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
<input type="checkbox"/>	A. The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
<input type="checkbox"/>	B. The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
	<i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i>	<i>By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement.</i>	
		Signature:	
		Printed Name:	Date:
<input checked="" type="checkbox"/>	C. After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
<input type="checkbox"/>	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;		
<input type="checkbox"/>	E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving: (1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service; (2) A sharing of project responsibilities and, when appropriate, costs;		
	<i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here: http://www.maine.gov/purchases/info/forms/govcoop.doc.</i>		
<input type="checkbox"/>	F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;		
<input type="checkbox"/>	G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.		

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If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:

Please note that the following four points below (#2 through 5) all require a response.

2. Description of Specific Need

Please identify, and fully describe, the specific problem, requirement, or need the resulting non- competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

The Office of Child and Family Services(OCFS) receives 50,000 calls regarding allegations of child abuse and neglect each year, accounting for approximately 20,000 new Child Protective Services reports annually. Once Intake staff determines the disposition of a call and/or report received as appropriate for Child Protective Services response, it is then sent to the Child Protective Services Assessment unit. The Child Protective Services Assessment unit utilizes Maine OCFS policy regarding "Child Protection Investigation Policy," and the Practice and Procedure Guideline Appendices to assess the signs of safety, signs of risk, and signs of danger along with their impact on child safety. The Child Protective Services Assessment unit also assesses for child abuse and neglect types.

It is critical that Maine OCFS Child Protective Services unit staff have adequate tools, such as Eckerd Rapid Safety Feedback® (ERSF), to identify those children at highest risk and to ensure timely, consistent, safe, and reliable decisions are being made with regard to abuse and neglect concerns. Failure to appropriately assess reports of child abuse and/or neglect could result in continued abuse, repeated maltreatment, and even death of the child victim(s).

According to Title 22, Chapter 1071: CHILD AND FAMILY SERVICES AND CHILD PROTECTION ACT, OCFS has the legal responsibility to insure the safety of children referred to child protection. It is paramount the correct decision is made by the Department on each assessment of abuse and neglect, and that assessment decisions on high risk cases are handled consistently throughout the State regardless of geographic location and availability of external resources.

3. Availability of other Public Resources

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

There are no Department resources to meet the service due to the proprietary nature of this tool.

4. Cost

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

The costs associated with this contract were negotiated by the Department by deliverables. The Provider's rates are the same as charged to other states for the same deliverables.

5. Future Competition

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

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The Department does not intend to competitively procure this service.

Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.

6. Uniqueness

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

The Eckerd Rapid Safety Feedback® tool is a proprietary technology for child protection and assists agencies and workers in meeting their goals to promote the ongoing safety and well-being of children. The technology solution automatically identifies cases with a high risk of child abuse and neglect from OCFS data. Quality assurance reviews are completed by OCFS staff and the Eckerd Rapid Safety Feedback® tool provides a data repository for the case reviews and follow-up activities generated by the review. The system overlay software produces real time data and agency performance dashboards.

The Eckerd Rapid Safety Feedback® tool is recognized nationally for its promising results in identifying high risk cases and providing tools to identify and evaluate safety concerns

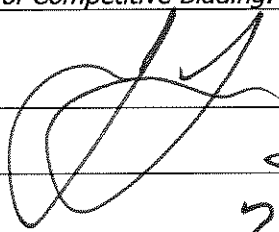
7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)

Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

Signature of requesting Department's Commissioner or Chief Executive (or designee within the Commissioner's Office):

By signing below, I signify that my Department requests, and I approve of, this Waiver of Competitive Bidding.

Printed Name:



Jms Logothosy
24-June-19

Date: