

# State of Maine Waiver of Competitive Bidding Request Form

<b>DHHS/DCM Contract Administrator:</b>	Chris Moiles / Valerie Fredericks	<b>Office/Division/Program of Contract Administrator:</b>	DHHS/OCFS/Rebecca Harvey
<b>Est. Contract Amount:</b>	\$257,144.00	<b>Contract or RQS Number:</b>	CT 10A 201905098*3349
		<b>Purchasing Maine ID:</b>	
		<b>DHHS Agreement Number:</b>	CFS-20-8025
<b>Proposed Start Date:</b>	<b>7/01/2019</b>	<b>Proposed End Date:</b>	6/30/2020
<b>Vendor/Provider Name, City, State</b>	Spurwink Services Portland, ME		
<b>Short Description of Good or Service:</b>	Expert forensic medical consultation and evaluation in the area of child abuse and neglect.		
<b>Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.</b>		<b>To be completed by the Division of Procurement Services</b> Posting dates on Division of <i>Procurement Services</i> website: From: <u>6/25/2019</u> To: <u>7/1/2019</u>	
<b>Notice of Intent to Waive Competitive Bidding Number:</b>		NOI# 0620191063	
<b>1. Statutory Justification</b> State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
	A. The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
	B. The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
	<i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i>	<i>By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement.</i>	
		<b>Signature:</b>	
		<b>Printed Name:</b>	<b>Date:</b>
	C. After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;		
	E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving: (1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service; (2) A sharing of project responsibilities and, when appropriate, costs;		
	<i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here: <a href="http://www.maine.gov/purchases/info/forms/govcoop.doc">http://www.maine.gov/purchases/info/forms/govcoop.doc</a>.</i>		
	F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;		
	G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.		

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<b>X</b>	If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:	Any willing and qualified provider.
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**Please note that the following four points below (#2 through 5) all require a response.**

**2. Description of Specific Need**

Please identify, and fully describe, the specific problem, requirement, or need the resulting non- competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

The Office of Child and Family Services (OCFS) Child Welfare Division requires expert forensic medical consultation in the area of child abuse and neglect. A qualified licensed medical provider must consult within twenty-four (24) hours on child abuse and neglect in order to secure the safety of the youth involved in abuse cases. The service is forensic in nature and forensic medical evaluations must be conducted by a child abuse pediatrician or a nurse practitioner under the child abuse pediatrician’s supervision. This consultation with the Department may include, but is not limited to a review of medical forensic evaluations of the child, psychosocial forensic interviews with the child, psychosocial evaluations of the child, review of records, and other communication, as necessary. The OCFS Child Welfare Division requires expert medical/legal testimony and comprehensive records that are consistent with forensic requirements for court requirements for court processes. In order to meet the Department’s legal requirements to ensure child safety, OCFS must secure enough resources statewide to meet the needs of youth and families we serve.

**3. Availability of other Public Resources**

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine’s government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

The Department currently does not have the resources to provide these services.

**4. Cost**

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

The Department requires forensic medical consultation in the area of child abuse and neglect. This need is fulfilled with the Spurwink Child Abuse Program. The cost of this contract is fair and reasonable, and is comparable with other Child Abuse Pediatricians, administrative staff and professional staff members, of such programs.

**5. Future Competition**

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

The Department is accepting Providers who are willing and qualified to provide the services required. The Department does not intend to RFP these services.

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**Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.**

**6. Uniqueness**

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

The Spurwink Child Abuse Program (CAP) was developed in 1994 by Lawrence Ricci, MD, in response to the need for expert diagnostic services for children who may have been abused. CAP staff is recognized statewide and nationally as experts in medical evaluation and forensic interviewing of children that may have been abuse. The program evaluations approximately 1200 children and 250 adults.

The Spurwink Child Abuse Program (CAP) has provided these services to the OCFS Child Welfare Division for years and is the current holder of the state-wide contract for these services.

The Pediatricians employed by the Spurwink Child Abuse Program are Board-Certified and/or Board Eligible Child Abuse Pediatricians. The American Board of Pediatrics has established a procedure for certification in child abuse pediatrics. Currently on staff is Dr. Ricci, a Board-Certified Child Abuse Pediatrician, and Dr. Amanda Brownell, a Board Eligible Child Abuse Pediatrician working with Dr. Ricci.

**7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)**

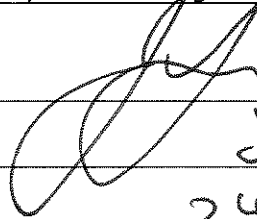
Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

**Signature of requesting Department's Commissioner or Chief Executive (or designee within the Commissioner's Office):**

*By signing below, I signify that my Department requests, and I approve of, this Waiver of Competitive Bidding.*

**Printed Name:**

**Date:**

  
 Jim Lagarde  
 24-June-17