

State of Maine Waiver of Competitive Bidding Request Form

DHHS DCM Contract Administrator:	Patti Wall & Nancy Tan	Office/Division/Program of and Contract Manager:	DHHS /SAMHS / Leticia Huttman/Sara Wade
Est. Contract Amount:	\$110,000.00	Contract or RQS Number:	CT 10A 20190426*3159
		DHHS Agreement Number:	MH3-20-560
Proposed Start Date:	7/1/2019	Proposed End Date:	6/30/2021
Vendor/Provider Name, City, State	Penobscot Community Health Center		
Short Description of Good or Service:	Mental Health Psychosocial Clubhouse		
Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Purchases' website for a period of seven consecutive calendar days.		To be completed by the Division of Purchases	
		Posting dates on Division of Purchases' website: From: <u>6/13/2019</u> To: <u>6/19/2019</u>	
Notice of Intent to Waive Competitive Bidding Number:		NOI# 0620190969	
1. Statutory Justification			
State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
<input type="checkbox"/>	A. The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
<input type="checkbox"/>	B. The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
	<i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i>	<i>By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement.</i>	
		Signature:	
		Printed Name:	Date:
<input type="checkbox"/>	C. After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
<input type="checkbox"/>	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;		
<input type="checkbox"/>	E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving: (1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service; (2) A sharing of project responsibilities and, when appropriate, costs;		
	<i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Purchases "GOVCOOP" form, found here: http://www.maine.gov/purchases/info/forms/govcoop.doc.</i>		
<input type="checkbox"/>	F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;		
<input type="checkbox"/>	G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.		
<input checked="" type="checkbox"/>	If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:		Willing and Qualified
Please note that the following four points below (#2 through 5) all require a response.			

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2. Description of Specific Need

Please identify, and fully describe, the specific problem, requirement, or need the resulting non-competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

Mental Health Psychosocial Clubhouse services are part of the array of services provided that help meet the obligations under the Bates vs. DHHS consent decree. The Settlement Agreement requires that DHHS make reasonable efforts to fund, develop, recruit and support an array of vocational services to meet class members' needs as identified in their Individual Service Plans. Additionally, vocational services were identified as a core service in the 2006 Approved Consent Decree Plan. Mental Health Psychosocial Clubhouses are an important part of the continuum of services to fulfill those obligations under the Consent Decree.

This agreement is necessary to provide Mental Health Psychosocial clubhouse services to individuals with serious and persistent mental health disorders.

3. Availability of other Public Resources

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

The Department does not have the resources to provide these services.

4. Cost

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

Rates are based on MaineCare rates for Day Support Services.

5. Future Competition

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

Mental Health Psychosocial Clubhouse services will be delivered by entities that are willing and have acquired accreditation from Clubhouse International in order to maintain a high standard of services and outcomes. This has been identified as an Evidence Based Practice.

Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.

State of Maine Waiver of Competitive Bidding Request Form

6. Uniqueness

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

DHHS, Office of Substance Abuse and Mental Health Services have determined that this provider is a willing and certified by the Clubhouse International to provide Mental Health Psychosocial Clubhouse. The Provider is one of two vendors in the state with this accreditation and the only one that would be providing services in the identified geographic area.

7. Timeframe

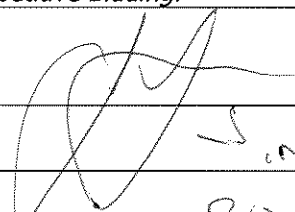
Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

Signature of requesting Department's Commissioner or Chief Executive (or designee within the Commissioner's Office):

By signing below, I signify that my Department requests, and I approve of, this Waiver of Competitive Bidding.

Printed Name:

Date:


 - Sam L. Jones
 20-Mg-19