

State of Maine Waiver of Competitive Bidding Request Form

Requesting Department's Contract Administrator:	Raymond Bernier	Office/Division/Program of Contract Administrator:	Dept. of Corrections
Est. Contract Amount:	\$90,000	Contract or RQS Number:	03A 2019040500000002848
Proposed Start Date:	7/1/2019	Proposed End Date:	6/30/2020
Vendor/Provider Name, City, State	Wings for Children and Families Bangor, Maine		
Short Description of Good or Service:	Wraparound Services		
Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Purchases' website for a period of seven consecutive calendar days.		<i>To be completed by the Division of Purchases</i> Posting dates on Division of Purchases' website: From: <u>06/07/2019</u> To: <u>06/13/2019</u>	
Notice of Intent to Waive Competitive Bidding Number:		NOI# 0620190897	
1. Statutory Justification			
State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
<input type="checkbox"/>	A. The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
<input type="checkbox"/>	B. The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
	<i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i>	<i>By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement.</i>	
		Signature:	
		Printed Name:	Date:
<input checked="" type="checkbox"/>	C. After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
<input type="checkbox"/>	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;		
<input type="checkbox"/>	E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving: (1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service; (2) A sharing of project responsibilities and, when appropriate, costs;		
	<i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Purchases "GOVCOOP" form, found here: http://www.maine.gov/purchases/info/forms/govcoop.doc</i>		
<input type="checkbox"/>	F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;		
<input type="checkbox"/>	G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.		
	If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:		
Please note that the following four points below (#2 through 5) <u>all</u> require a response.			

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2. Description of Specific Need

Please identify, and fully describe, the specific problem, requirement, or need the resulting non-competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

The DOC has been receiving wraparound services provided by Opportunity Alliance through a sub-award of a federal grant awarded to Thrive. As the Thrive grant closed on 9/30/17, the department decided to continue these services through a sole sourced contract. The Department has critical needs in each region and for youth coming out of Long Creek, to receive wraparound facilitation, individual planning funds (direct and indirect supports), and continue case management supervision. These services are critical for delivering positive youth outcomes and decreasing recidivism rates statewide.

3. Availability of other Public Resources

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

The department currently outsources these activities due to lack of trained facilitators and staff needed to implement the services. No other government public resources are available.

4. Cost

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

The requested value is based on the current hourly rate for services plus indirect cost rates multiplied by the average number of youth served over the last 24 months. This forecasted cost is comparable to the current per client rate of the existing DOC and Opportunity Alliance Wrap services contract (\$3,000/client) used to serve Region 1 and parts of Region 2. The per client total has been used to formulate the total annual cost by multiplying \$3,000 x Forecasted # of Youth Served. Then, the annual total has been separated into monthly incentive payments, to which the provider must hit certain benchmarks to attain funds.

5. Future Competition

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

Maine DOC does not plan on putting this service through a competitive bidding process due to the number of available providers capable of executing programing objectives, assessed by the Division of Juvenile Services team. Maine DOC will reevaluate the provider landscape before each fiscal year begins and, in the event one or more additional providers are available, DOC will then open up a competitive bidding process.

Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.

6. Uniqueness

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

Wings is one of two capable providers who offer this service. The other, Opportunity Alliance, is located in the southern part of the state (Region 1) and not capable of serving youth in Region 3 and parts of Region 2. The department contracts with OA separately for Region 1 services. Wings is uniquely qualified to provide these services given their experience with DOC and executing the services, as well as their geographic location related to the department's specific need.

7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)

Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

N/A

Signature of requesting Department's Commissioner or Chief Executive (or designee within the Commissioner's Office):

By signing below, I signify that my Department requests, and I approve of, this Waiver of Competitive Bidding.



Printed Name:

Colin O'Neill

Date: