

**State of Maine**  
**Waiver of Competitive Bidding Request Form**

**Form Instructions:** Please provide the requested information in the white boxes below. This form is to precede all contract requests that are not the direct result of a competitive bid process.

<b>Requesting Department's Contract Administrator:</b>	Sue Brann Bureau of Resource Management	<b>Office/Division/Program of Contract Administrator:</b>	Francis Brautigam Fisheries & Hatcheries
<b>Est. Contract Amount:</b>	\$67,719	<b>Contract or RQS Number:</b>	CT09A20190605*3717
<b>Proposed Start Date:</b>	June 15, 2019	<b>Proposed End Date:</b>	December 31, 2021
<b>Vendor/Provider Name, City, State:</b>	University of Maine Orono, Maine c/o Dr. Michael Kinnison		
<b>Short Description of Good or Service:</b>	Conduct research to evaluate the effect of hatchery stocking on wild brook trout genetics.		
<b>Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.</b>	<p><b>To be completed by the Division of Procurement Services</b></p> <p>Posting dates on Division of <b>Procurement Services</b> website: From: <u>6/6/2019</u> To: <u>6/12/2019</u></p>		
<b>Notice of Intent to Waive Competitive Bidding Number:</b>	NOI# 0620190856		
<b>1. Statutory Justification</b>			
State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
<input type="checkbox"/>	A. The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
<input type="checkbox"/>	B. The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
<i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i>		<i>By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement.</i>	
		<b>Signature:</b>	
		<b>Printed Name:</b>	<b>Date:</b>

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	C.	After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
	D.	It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;		
X	E.	<p>The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving:</p> <p>(1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service;</p> <p>(2) A sharing of project responsibilities and, when appropriate, costs;</p>		
		<p><i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here:</i></p> <p><a href="http://www.maine.gov/purchases/info/forms/govcoop.doc">http://www.maine.gov/purchases/info/forms/govcoop.doc</a>.</p>		
	F.	The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;		
	G.	The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.		
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:</td> <td style="width: 50%;"></td> </tr> </table>	If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:	
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**Please note that the following four points below (#2 through 5) all require a response.**

**2. Description of Specific Need**

Please identify, and fully describe, the specific problem, requirement, or need the resulting non-competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

**The Department stocks over a million fish a year to enhance recreational fishing in Maine. The proposed research would provide additional insight regarding the effect of brook trout stocking on native brook trout genetics, and help guide future agency stocking decisions. The Department is responsible for the stewardship of Maine's wild brook trout. Requested research will support a university doctoral candidate, while providing needed information to support the conservation of native Maine brook trout.**

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**3. Availability of other Public Resources**

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

The Department does not have the technical capacity and laboratory requirements to conduct the research. There is no other known state agency with the capacity, resources, and justification to direct resources to conduct the proposed research. There may be capacity outside the state within USFWS, but their focus, priorities and obligations do not align with the proposed scope of work, and completion within a timely manner. The Department previously contracted with USFWS on a brown trout strain genetics project that could be supported because there was a nexus with this species and closely related federally listed Atlantic salmon, which is not the case in this investigation. There are no known local, state, or federal agencies that could conduct the research more efficiently and effectively than the University of Maine.

**4. Cost**

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

The proposed budget is consistent with a previous research collaboration, similar in scope, with the university, and is based on a detailed budget that reflects actual costs to support a doctoral candidate. The 40% match contribution from the University significantly reduces the financial burden on the Department. These savings would not be realized with a for profit private consulting company. Additional savings are realized because the University has optimized the gold standard set of brook trout microsatellite loci to run with Maine trout diversity, including combining loci into two PCR multiplexes that substantially decreases genotyping costs.

**5. Future Competition**

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

The proposed research will guide decision making in Maine and will be shared with other interested agencies and organizations within and outside of Maine. The nature of the research is not expected for foster competition in the future.

**Please note that only one of the two points below (“Uniqueness” or “Timeframe”) requires a response. Requesting Departments are not required to respond to both points.**

**6. Uniqueness**

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

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The proposed research is not readily available, considering the required equipment, technology, and expertise. The expertise that Dr. Michael Kinnison (and his doctoral candidate) offer will support the proposed investigation. Unique expertise and assets include:

1. Development of an optimized gold standard set of brook trout microsatellite loci to run with Maine trout diversity, including combining loci into two PCR multiplexes required for the proposed research.
2. Access to the only lab with current Maine trout genotype data. That data provides critical baselines for assessing wild and hatchery sources to meet the proposed project objectives.
3. Access to and running microsatellite loci for multiple other states/regions and coordination with the USGS Leetown lab, which increases the utility of Maine's data for range-wide trout assessments.

**7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)**

Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

**Signature of requesting Department's  
Commissioner or Chief Executive  
(or designee within the  
Commissioner's Office):**

*By signing below, I signify that my Department requests,  
and I approve of, this Waiver of Competitive Bidding.*

*Joah Camuso*

**Printed Name:**

*Joah Camuso*

**Date:**

*6/5/19*