



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		MaineDOT Maintenance and Operations		
Department Contract Administrator or Grant Coordinator:		Scott Gray		
(If applicable) Department Reference #:		47075		
Agency Department Code:	17A	Advantage CT / RQS #:	20240903000000000470	
Amount: (Contract/Amendment/Grant)		\$40,000.00		
CONTRACT	Proposed/Original Start Date:	8/26/2024	Proposed/Most Recent End Date:	7/31/2026
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Honeywell International Inc. 501 County Rd. Westbrook, Maine		
Brief Description of Goods/Services/Grant:		Provide service, maintenance and support for Honeywell EBI at 24 Child street, Region 1,2,3,4,5, Casco Bay Bridge in Portland, Fairfield Training Center in Fairfield and Fleet Services 66 Industrial drive, Augusta Maine.		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified

<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The State of Maine requires a comprehensive software suite of integrated facility management solutions which are managed through one location. The program includes camera surveillance; monitoring heating; ventilation; and air conditioning; monitors and controls fire alarm system; energy usage; integrated life safety monitoring and a notification system.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

The Honeywell Enterprise Integrator is a proprietary monitoring product and as such must be maintained and serviced only by Honeywell certified technicians. The original CT was created by a Waiver of Competitive Bid.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Over the past year, cost and equipment requirements were negotiated. Hourly labor rates were negotiated and followed by other SOM facilities. Total cost seems reasonable for propriety plant operating packages and are in line with the previous contract.

4. Describe the plan for future competition for the goods or services.

We continue to negotiate the cost of our service agreement for the Honeywell Propriety products

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE


Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee


1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Andrew Bickmore, Chief Operating Officer	Date:	5/14/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

****OSPS Section Only****

Signature of DAFS Procurement Official:	DocuSigned by:  <small>7008796FB36A449...</small>		
Typed Name:	Michael McNeil	Date:	5/22/2026

NOI 0520260343 5/22-5/28