



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Inland Fisheries and Wildlife, Engineering Division	
Department Contract Administrator or Grant Coordinator:		Richard Parker, Director of Engineering	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 15,795.00	Advantage CT / RQS #:	20250512*2663
CONTRACT	Proposed Start Date:	5/26/2025	Proposed End Date: 7/31/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		VC1000018435, County Environmental Engineering Inc, Caribou, ME	
Brief Description of Goods/Services/Grant:		Removal and proper disposal of three existing aboveground Gasoline storage tanks (ASTs) and 800 gallons of old fuel at St. Zacharie Warden Camp abutting the Canadian Border on Golden Road.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization
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Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	A new lessor has acquired the property and discovered the three abandoned above ground gasoline storage tanks. They are requiring immediate removal of the tanks by a certified and insured tank removal company.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	County Environmental were contracted to remove a below ground Aviation fuel tank at the MDIFW Eagle Lake Plane Base in 2022. Several calls to vendors resulted in no interest in accommodating our urgent timeline or to travel the distance to the Westerly Canadian Border. County Environmental, having done business with MDIFW in the past, agreed to fit the project in between other projects to meet our timelines and satisfy the new Lessor.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	Based upon previous projects, it was anticipated this project would cost at least 4x more than the proposed bid. Based on previous costs of similar type projects it is my position this cost estimate is extremely fair and reasonable.
4. Describe the plan for future competition for the goods or services.	In the future, I would anticipate a project such as this would not meet "emergency" status, and adequate time would be allowed for a thorough bidding process.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	



PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by: 		
Typed Name:	2E11918D8426475... Judith Camuso	Date:	5/15/2025
Signature of DAFS Procurement Official:	DocuSigned by: 		
Typed Name:	891CE7A1493D45B... Martha Verhille	Date:	5/20/2025