



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Marine Resources/Bureau of Marine Patrol		
Department Contract Administrator or Grant Coordinator:	HQ Finance/Matt Talbot		
(If applicable) Department Reference #:	N/A		
Amount: (Contract/Amendment/Grant)	\$ 14,900.00	Advantage <u>CT</u> / RQS #:	13A 20250501000000002572
CONTRACT	Proposed Start Date:	5/1/2025	Proposed End Date: 11/30/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Parkwater Aviation Spokane, WA 99212	
Brief Description of Goods/Services/Grant:		Kodiak 100 Recurrency Training	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Recurrency training is needed for the Marine Patrol Pilot on an annual basis due to the complex nature of the Kodiak 100 amphibious aircraft. Actual aircraft emergency simulation training can only be conducted in a flight simulator.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Parkwater Aviation is the premier Kodiak aircraft trainer in the United States. They have been providing Kodiak Training courses since shortly after the Kodiak Aircraft company began operations. Parkwater Aviation is one of only two training companies in the US that has a full-motion Kodiak 100 aircraft training simulator and the only company that has an amphibious simulator. Parkwater Aviation also has a Kodiak 100 Amphibious aircraft for float training operations which the other vendor does not.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Parkwater Aviation’s rates are in line with other aircraft training vendors.

4. Describe the plan for future competition for the goods or services.

If an alternative was found at a reasonable cost, that provided amphibious training in both a full-motion flight simulator as well as actual amphibious flight training, the State would consider the vendor. Parkwater Aviation is unique in the training services that they provide.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.


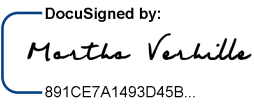
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Matt Talbot, Colonel	Date:	06/05/2025
Signature of DAFS Procurement Official:			
Typed Name:	Martha verhille	Date:	5/9/2025

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Final Audit Report

2025-05-06

Created:	2025-05-06
By:	Mickenzy Breton (mickenzy.breton@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhzBVtGyWs5bekw3iaQVE43Bu8lleKq3m

"PJF CT 13A 20250501-2572" History

-  Document created by Mickenzy Breton (mickenzy.breton@maine.gov)
2025-05-06 - 1:48:46 PM GMT
-  Document emailed to Matt Talbot (matt.talbot@maine.gov) for signature
2025-05-06 - 1:48:51 PM GMT
-  Email viewed by Matt Talbot (matt.talbot@maine.gov)
2025-05-06 - 1:51:16 PM GMT
-  Document e-signed by Matt Talbot (matt.talbot@maine.gov)
Signature Date: 2025-05-06 - 1:51:47 PM GMT - Time Source: server
-  Agreement completed.
2025-05-06 - 1:51:47 PM GMT