



Request for Signature

Date: 04/15/2025

Signature Needed by: 04/18/2025

Return to: Colby Fortier-Brown

Phone: 207-441-5079

- Commissioner – Bruce A. Van Note
- Deputy Commissioner – Nina Fisher
- Chief Engineer – Joyce Taylor
- Chief Operating Officer – William Pulver
- Governor Mills

Type of Document: Procurement Justification Form

Explanation of Request: This is a Sole Source Justification for TomTom data and analysis for that data. MaineDOT intended to purchase these services through the Eastern Transportation Coalition’s Transportation Data Marketplace contract, which was the result of an RFP; however, a notice wasn’t posted in the Kennebec Journal, and we were unable to use the contract. Services under this contract will mimic the services that MaineDOT was attempting to procure through that contract.

Requesting Bureau: Maintenance and Operations

Bureau Director Comments:

Bureau Director Signature:  _____ **Date:** 4/15/2025

Printed Name & Title: Kyle Hall, Bureau Director - Maintenance and Operations



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Transportation / M&O / Traffic Engineering	
Department Contract Administrator or Grant Coordinator:		Colby Fortier-Brown	
(If applicable) Department Reference #:		20250319000000002139	
Amount: (Contract/Amendment/Grant)	\$ 844,250	Advantage CT / RQS #:	
CONTRACT	Proposed Start Date:	5/1/2025	Proposed End Date: 04/30/2028
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Timmons Group, Richmond, VA	
Brief Description of Goods/Services/Grant:		As-needed transportation data services and professional Geographic Information System (GIS) services	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Timmons will supply Task-order based GIS services and will provide TomTom Traffic Data.

TomTom data is integrated into our Advanced Transportation Management System (ATMS). The data is used to calculate the travel times that are put onto the travel time signs. The purpose of the travel time signs is to inform the travelling public about potential delays on I-95 and I-295. They are placed at the decision points so that the public can adjust their routes accordingly to avoid the delays before reaching the delayed areas. The signs help create a safer and more reliable transportation system. TomTom also includes software that allows MaineDOT to evaluate traffic patterns on any road in the state over any practical time period. This information has allowed MaineDOT to quantify issues and make data-driven decisions about other projects/efforts.

The GIS services will focus on the preparation and analysis of the TomTom Data and the presentation of the analyzed data for operational performance management. This automated performance management will allow MaineDOT to better manage traffic and safety statewide.

The ATMS requires use of TomTom data, which TomTom no longer offers directly, we must procure it through a reseller.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

TomTom is the sole provider of traffic data that supports MaineDOT's ATMS system. Timmons is unique in providing two valuable ancillary products for MaineDOT's needs: Dashboard Services and TomTom data Conflation.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

MaineDOT intended to purchase this data and these services from the Timmons Group through the Eastern Transportation Coalition's Transportation Data Marketplace contract in 2023. Maine participated in the RFP scoring but was disallowed from using the contract only because there was no notice posted in the Kennebec Journal.

Timmons Group has agreed to use the same or lower pricing than was established in the Eastern Transportation Coalition RFP. These prices are proven to be fair and competitive as they are a result of the Eastern Transportation Coalition's competitive process, which included specific bids for the State of Maine.

PART III: SUPPLEMENTAL INFORMATION

4. Describe the plan for future competition for the goods or services.

MaineDOT intends to use the next iteration of the Traffic Data Marketplace RFP through the Eastern Transportation Coalition. While MaineDOT was involved in the scoring for the current iteration of the RFP, there was not a notice posted in the Kennebec Journal. MaineDOT Intends to ensure all Procurement requirements are met this time.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

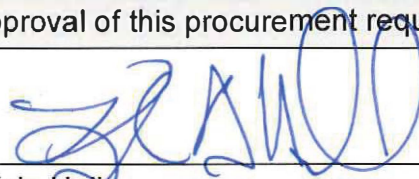
Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department Head (or designee):



Typed Name:

Kyle Hall

Date

4/15/2025

Signature of requesting Department's Commissioner (or designee):



Typed Name:

Bill Pulver

Date:

4-15-2025

Signature of DAFS Procurement Official:

DocuSigned by:
Joseph Zrioka
EA813178102243C...

Typed Name:

Joseph Zrioka, Director of IT Procurement

Date:

4/18/2025