



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Public Safety – Maine State Police Crime Laboratory		
Department Contract Administrator or Grant Coordinator:		Lt. Michael Zabarsky Alexander Gibson		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 18,295.28	Advantage CT / RQS #:	RQS 16A 20250408*1464
CONTRACT	Proposed Start Date:	4/1/2025	Proposed End Date:	7/31/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Foster & Freeman USA Inc. 46030 Manekin Plaza #170 Sterling, VA 20166 p: 1(888) 445-5048 e: usoffice@fosterfreeman.com		
Brief Description of Goods/Services/Grant:		Crime-Lite Blue Light Laser for the Latent Prints section		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed

<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Latent Prints unit of the Maine State Police Crime Lab uses sensitive techniques with laser instrumentation to identify and develop prints dark plastic bags, paper, and tape. Foster Freeman are innovators in the design and manufacture of systems for the examination of questioned documents, latent fingerprints, trace evidence and shoe prints.

The blue laser the Latent Prints section has been using for the last several years is no longer working and the manufacturer has since gone out of business, so unfortunately there is no option for repair. This is considered a critical piece of equipment as they cannot fully or thoroughly examine evidence without it.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Foster Freeman develops leading edge forensic technology providing customers with a high level of technical support, installation and training, which is essential for our lab operations.

This is the only laser (make + model) validated for use by the company that does our technical reviews. In order to validate/test other make/models or even brands would not only be a very laborious and time-consuming effort, but there is no guarantee that other options would pass validation testing in order to comply with our national accreditation standards.

Money to add a green light wavelength laser to this instrument has already been approved in the biennial budget and will be available after July. This is the one company that has the specs we need and the capacity to add the green laser at the cost approved in the next budget.

There are no other vendors that we are aware of that can provide this instrument and maintain it as needed. The Foster Freeman blue laser technology provides a desired range of LED forensic illumination to search, detect, and examine forensic evidence that cannot otherwise be seen.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost of goods is below those of other similar instruments but, unlike other models, the section would be able to use it on casework very quickly and avoid much of the time- validation process, which could set the section back months in casework. In this way this exact laser is even more cost effective than other alternatives.

PART III: SUPPLEMENTAL INFORMATION

4. Describe the plan for future competition for the goods or services.

If other companies offer competitive pricing in the future for a replacement instrument, a competitive bid process will be undertaken.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):



Typed Name:

Michael Sauschuck, Commissioner

Date:

Apr 8, 2025

Signature of DAFS
Procurement Official:

DocuSigned by:



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Typed Name:

Michael McNeil

Date:

5/1/2025

NOI 0520250372






Foster and Freeman Blue Laser PJF

Final Audit Report

2025-04-08

Created:	2025-04-08
By:	Alexander Gibson (Alexander.T.Gibson@maine.gov)
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