



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
OFFICE OF STATE PROCUREMENT SERVICES  
STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

**INSTRUCTIONS:** Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Public Safety – Maine State Police Crime Laboratory	
Department Contract Administrator or Grant Coordinator:		Lt. Michael Zabarsky Alexander Gibson	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 265,000	Advantage CT / RQS #:	MA 18P130529*282
CONTRACT	Proposed Start Date:	6/1/2025	Proposed End Date: 5/31/2026
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Promega Corp PO Box 689768 Chicago, IL 60695-9768	
Brief Description of Goods/Services/Grant:		Kits, reagents, and consumables for forensic DNA analysis, and annual service agreements for the Maxwell RSC 48 and Maxprep instruments.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input checked="" type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine State Police Crime Laboratory seeks to renew its Master Agreement with Promega Corporation for the provision of DNA consumables. The DNA consumables, valued at roughly \$264,000 per year, include DNA profiling kits, DNA extraction kits, DNA quantification kits, and critical reagents essential for forensic DNA analysis. These kits and reagents are necessary for the extraction, quantification, and DNA profiling of samples from forensic casework, convicted offenders, and missing/unidentified people. Many of these reagents are required to run operate the lab's existing Maxwell RSC48 extraction instrument and Maxprep liquid handling instrument. These consumables are specifically designed for high-quality, high-yield DNA purification and analysis.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Maine State Police Crime Laboratory is the only full-service, accredited forensic laboratory in Maine, responsible for analyzing evidence for all state and local law enforcement agencies. Maine law mandates the lab to conduct DNA analysis. The DNA Consumables from Promega are integral to the lab's forensic biology section, enabling efficient and accurate DNA extraction, purification, and profiling. These supplies are specifically validated for use with the lab's Promega instrumentation, ensuring compatibility, reproducibility, and compliance with national accreditation standards. Substituting these consumables with alternatives would require costly and time-consuming revalidation, causing major delays in casework, potential loss of accreditation, and cease operations thereby inhibiting the judicial process.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

DNA quantification, extraction, and profiling systems from other manufacturers are priced similarly to those of Promega Corp. The pricing for consumables is established under an existing Master Agreement, competitively negotiated by the State of Maine's Division of Procurement Services. This agreement leverages volume discounts and standardized rates available to state agencies, ensuring costs align with or are below market rates for comparable DNA reagents and consumables. Promega is a leading supplier for the forensic science industry and its pricing reflects specialized, high-quality products validated for forensic applications, subject to stringent regulatory and accreditation standards.

The cost under the current Master Agreement has only increased modestly (4.98% this year) in line with inflationary and industry trends. This stability combined with Promega's reliable delivery and technical support minimizes operational risks and supports cost predictability for budgeting purposes.

Funding for the Master Agreement renewal is allocated through a combination of the Maine State Police Crime Laboratories operating budget and federal grant resources. A large portion of the consumables will be purchased using federal grant funds from the CEBR (Capacity Enhancement & Backlog Reduction) grant.

**PART III: SUPPLEMENTAL INFORMATION**

4. Describe the plan for future competition for the goods or services.

If the instruments are replaced with competitor brand instrumentation, a competitive process for goods and services will ensue.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting  
Department's Commissioner  
(or designee):



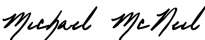
Typed Name:

Michael Sauschuck, Commissioner

Date:

4/30/2025

Signature of DAFS  
Procurement Official:

DocuSigned by:  


Typed Name:

Michael McNeil

Date:

5/1/2025

NOI 0520250370






# PJF Promega MA CT 2025-2026

Final Audit Report

2025-04-30

Created:	2025-04-30
By:	Alexander Gibson (Alexander.T.Gibson@maine.gov)
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## "PJF Promega MA CT 2025-2026" History

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