



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Maine DOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:		T11-723		
Amount: (Contract/Amendment/Grant)		\$ 38,364.01	Advantage CT / RQS #:	20240521000000001666
CONTRACT	Proposed Start Date:	3/19/2024	Proposed End Date:	3/27/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Daigle & Houghton (Allegiance truck) Hermon Me.		
Brief Description of Goods/Services/Grant:		Repairs to T11-723 a patrol truck had check engine light on, and had white smoke coming from exhaust		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Plow truck T11-723 had check engine light on. When DOT technician got to the truck, and started it, he noticed white smoke coming from exhaust, and the engine had a knock. He checked fluids and found the coolant was low. Technician had experienced this in the past, and it ended up being the EGR cooler had failed and let coolant into the cylinder, this causing a hydrostatic lock that led to a piston connecting rod to bend or brake.

Fleet Augusta being down 6 technicians and it being the winter season, it was decided to send it to a vendor. These are some of the vendor technician repair notes. (BROUGHT TRUCK INTO THE SHOP. CHECKED OUT BAD EGR COOLER COMPLAINT AND WILL NEED BOTH COOLERS. TRUCK WAS SKIPPING BAD, DID A RELATIVE COMPRESSION TEST AND IT FAILED 4 OUT OF THE 6 CYLINDERS. PRINTED OUT THE TEST RESULTS. SUSPECT ENGINE HAS BENT RODS. BROUGHT TRUCK IN, DROPPED DPF AND INSPECTED THE DOC AND DPF, THERE IN GOOD CONDITION. JUST NEED TO BE BURNED OUT ONCE ENGINE REPAIR IS COMPLETED. TRUCK NEEDS AN OVERHAUL OR SWING ENGINE.)

Repairs totaling \$39,364.01 were made. The decision to move forward with these repairs was made consistent with Maine DOT Fleet Management's guidance considering the vehicle's age, mileage, and anticipated replacement schedule. The estimated replacement cost for this vehicle is \$188,00.00. The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Fleet Augusta heavy equipment shop is down six technicians. Region 2 was down three field technicians. The vendor for this work has International trained technicians and along with all the special tools needed for the repair and replacement of the parts associated with the issue. The magnitude of this repair was considered, and the logical decision was to send this unit to a vendor.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Daigle & Houghton is an International vendor and we have had work done there in the past. They are able too efficiently and cost effectively do a repair of this significance due to factory/dealer training and special tooling. This repair would not have been something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

If we could convince more International vendors and service facilities to move into more locations in the state, it would potentially foster better competition.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

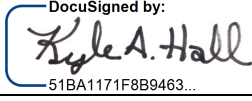
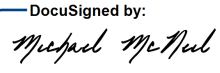
Does this request utilize ARPA/MJRP funds?

 Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s). Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies. No – If No, proceed to Part V.**PART V: CONFLICTS OF INTEREST (COI); PURCHASES BY THE STATE**

Does the requesting Department signatory understand and acknowledge Maine's COI Statute?

 Yes, the requesting Department signatory understands and acknowledges [Title 17, Chapter 101, §3104](#).**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 <small>51BA1171F8B9463...</small>		
Typed Name:	Kyle Hall Director Maintenance & Operations	Date:	4/8/2024
Signature of DAFS Procurement Official:	 <small>7008796FB36A449...</small>		
Typed Name:	Michael McNeil	Date:	5/24/2024

NOI 0520240612