



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		Maine Department of Agriculture, Conservation and Forestry; Bureau of Agriculture, Food and Rural Resources		
Department Contract Administrator or Grant Coordinator:		Craig Lapine		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 52,520.81	Advantage CT / RQS #:	CT 01A 20240405*2748
CONTRACT	Proposed Start Date:	5/23/2024	Proposed End Date:	9/30/2026
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		US Geological Survey, New England Water Science Center, 196 Whitten Road, Augusta ME, 04330		
Brief Description of Goods/Services/Grant:		Installation, operation, and maintenance of one streamflow gaging station in Hardwood Brook, Maine.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Department of Agriculture, Conservation and Forestry (DACF) operates the Farmer Drought Relief Program, aimed at providing technical and financial assistance to producers who require sustainable, environmentally sound, and affordable sources of agricultural water for irrigation. Ensuring that producers do not utilize surface water when flow rates are below the Department of Environmental Protection's low flow rules (06-096 CMR ch. 587) is an important goal that will be aided by the installation of a streamflow gage in Hardwood Brook. This is a water body located in Aroostook County, and information on its flow levels helps ensure adequate water supply for terrestrial users (e.g., farmers) and aquatic users (e.g., fish and other species).

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The US Geologic Survey, within the US Department of the Interior, is the federal agency responsible for operating a network of about 7,000 streamgages nationwide. USGS real-time streamflow data are typically recorded at 15-minute intervals, stored onsite, and then transmitted to USGS offices, where it becomes part of the interactive National Water Information System (NWIS) Mapper website. This free and publicly accessible streamflow data, in turn, becomes a critical resource for users of the water source. Only USGS can install and monitor these critical gages.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The contracted amount covers the installation, monitoring, and reporting of data for three years by the only federal agency partner capable of providing these services.

4. Describe the plan for future competition for the goods or services.

N/A.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

### PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by: <i>Randy Charette</i> 8F3DD430C23241F...		
Typed Name:		Date:	5/23/2024
Signature of DAFS Procurement Official:	DocuSigned by: <i>Kathy Paquette</i> 41C2BA36FAF44CD...		
Typed Name:	Kathy Paquette	Date:	5/24/2024