



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*


PART I: OVERVIEW				
Department Office/Division/Program:		DPS - MSP - Special Services		
Department Contract Administrator or Grant Coordinator:		Tyler Stevenson Iris Rogers		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$ 19,388.70	Advantage CT / RQS #:	RQS 16A 20240509*1600
CONTRACT	Proposed Start Date:	<b>5/9/2024</b>	Proposed End Date:	12/31/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		KUIU VC0000256854 1910 N LINCOLN ST # 101 DIXON CA 95620		
Brief Description of Goods/Services/Grant:		Severe Weather Gear		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input checked="" type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

<b>PART III: SUPPLEMENTAL INFORMATION</b>	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	
The Maine State Police Tactical Team is responsible for responding to high-risk incidents throughout the State of Maine. These incidents occur throughout the year and 24 hours a day. In 2023 the Team Responded to 99 calls for service. These calls often require the members of the Tactical Team to spend hours if not days exposed to the elements. There have been incidents where Tactical Team members have been treated for hypothermia from exposure on calls. The Tactical Team also trains 34 days a year, much of this training is spent outside, exposed to the weather of the day. It is critical that they be equipped with high quality proper gear for the season they are in.	
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	
The Maine State Police Tactical Team has already acquired KUIU rain gear and found it to be of high quality and durable enough to stand up to the rigorous demands of the team. The KUIU brand also provides a color scheme for its clothing that is conducive for the mission objectives the Tactical Team is required to obtain.	
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	
The price is direct pricing from the KUIU. During the bidding process for the KUIU rain gear, KUIU was the only bid. BPO-20220811*0163	
4. Describe the plan for future competition for the goods or services.	
The Maine State Police will continue with the established competitive process when needed.	

<b>PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS &amp; RECOVERY PLAN (MJRP)</b>	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

<b>PART V: APPROVALS</b>			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):	 <a href="#">Michael Sauschuck (May 9, 2024 14:29 EDT)</a>		
Typed Name:	Michael Sauschuck, Commissioner	Date:	

Signature of DAFS Procurement Official:	DocuSigned by: <i>Sue H. Garcia</i> E5DB92AC0F8D490...		
Typed Name:	Sue H. Garcia	Date:	5/20/2024






# PJF KUIU 050924

Final Audit Report

2024-05-09

Created:	2024-05-09
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