



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		ACF / BPL / Northern and Southern Region Parks, Allagash Wilderness Waterway	
Department Contract Administrator or Grant Coordinator:		Matt McGuire, Asst. Regional Manager Ron Shaw, Asst. Regional Manager	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)	\$ 731,804.00	Advantage CT / RQS #:	RQS 20240423*1510
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		William E. Munson Company, Burlington, Washington	
Brief Description of Goods/Services/Grant:		Provide three (3) 23' PackCat and one (1) 21' PackCat welded aluminum catamaran landing craft.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input checked="" type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Access to remote State Park and Historic Site islands and coastal locations, as well as bodies of inland water on the Allagash Wilderness Waterway is challenging. BPL is seeking landing craft style boats with drop-down bow ramps that can safely access these locations to facilitate operations, maintenance, increase productivity, and ensure both public and employee safety.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Extensive research into various boat manufacturers was conducted and only Munson Boats was able to meet our required specifications. The landing craft style boat is conducive to in-water rescue operations, on-shore landing of equipment, materials, and personnel, and has a limited number of manufacturers available. Munson specializes in boats designed for these specific tasks, with an emphasis on public safety and governmental operations. The patented design of the Munson Boats (U.S. Patents D739331S and 8281730B2) mean that they are a single source/unique vendor which justifies their non-competitive selection.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The vendor provided costs that were fair and reasonable and has applied a multi-boat discount on the quote (\$13,757.00). Since the vendor has proprietary rights to these specific vessels and the specifications meet our requirements the price per vessel is acceptable.

4. Describe the plan for future competition for the goods or services.

Quotations will be solicited should other manufacturers of this type of boat enter the market.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

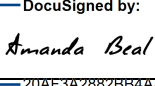
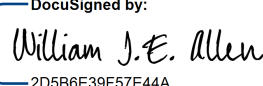
Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  <small>20AF3A2882BB4AA...</small>		
Typed Name:		Date:	5/2/2024
Signature of DAFS Procurement Official:	DocuSigned by:  <small>2D5B6E39F57E44A...</small>		
Typed Name:	william J.E. Allen	Date:	5/13/2024

NOI 0520240550 05/13/2024 - 05/19/2024