



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		ACF / BPL / Southern Region Parks / Eagle Island State Historic Site	
Department Contract Administrator or Grant Coordinator:		Matt McGuire, Asst. Regional Manager	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)		\$ 71,650	Advantage CT / RQS #: 20240409*2776
CONTRACT	Proposed Start Date:	4/22/2024	Proposed End Date: 4/21/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		
Vendor/Provider/Grantee Name, City, State:		Prock Marine Company, Rockland, Maine	
Brief Description of Goods/Services/Grant:		Removal of destroyed pier and debris at Eagle Island State Historic Site.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The pier at Eagle Island State Historic Site suffered a catastrophic failure due to high water, wave action, and storm surge during the January 10, 2024 storm. The remains of the pier are scattered along the island shoreline and pose a public safety and navigational hazard. The emergency work to be conducted on the remote island requires specialized equipment and marine construction expertise, as the island is currently inaccessible by traditional watercraft.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Bureau of Parks and Lands (BPL) requested quotations for services from five vendors. The selected vendor submitted the lower of two quotes received for the specified work:

1. Prock Marine Company: \$71,650.00
2. Dolphin Marina: \$78,000.00
3. Falls Point Marine: No Quote Provided
4. Custom Float Services: No Quote Provided
5. FlyCatcher, LLC: No Quote Provided

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The vendor provided costs that were fair and reasonable; only one other quotation was provided by other area vendors solicited. The vendor is available to conduct this emergency repair.

4. Describe the plan for future competition for the goods or services.

Quotations for services will be solicited

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

- Yes – If Yes, please attach the approved Business Case(s).
- No – If No, proceed to Part V.


### PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting  
Department's Commissioner  
(or designee):

DocuSigned by:  
*Amanda E. Beal*  
20AF3A2882BB4AA...

## Procurement Justification Form (PJF)

Typed Name:		Date:	4/29/2024
Signature of DAFS Procurement Official:	 41C2BA36FAF44CD...		
Typed Name:	Kathy Paquette	Date:	5/7/2024