



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Procurement Services	
Department Contract Administrator or Grant Coordinator:		Bill Allen	
(If applicable) Department Reference #:		Sourcewell Contract 121219-SHW	
Amount: (Contract/Amendment/Grant)	\$10,000.00	Advantage MA #:	18P 230530-162
CONTRACT	Proposed Start Date:	6/8/2023	Proposed End Date: 1/15/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		The Sherwin-Williams Company	
Brief Description of Goods/Services/Grant:		Paint and Accessories	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input checked="" type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This master agreement will permit all departments, agencies and Maine political entities to utilize the Sourcewell Master Agreement for paint and accessories.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The vendor was awarded a contract through Sourcewell's RFP processes, RFP #121219. Maine did not post the RFP in the KJ.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Sourcewell RFP evaluators scored up to 40% (400 of 1000 possible points) toward the cost.

4. Describe the plan for future competition for the goods or services.

Sourcewell does not list participating states for their RFP's. Maine will utilize any offered extensions and participate in NASPO RFP's for this service if posted.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:

David Morris

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Typed Name:

David Morris

Date:

5/30/2023

Signature of DAFS
Procurement Official:

DocuSigned by:

William J.E. Allen

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Typed Name:

William J.E. Allen

Date:

5/31/2023

NOI 0520230523 05/31/2023 - 06/06/2023