

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Department of Corrections	
Department Contract Administrator or Grant Coordinator:		Sonja Morse	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$218,00.00	Advantage CT / RQS #:	20210503000000003015
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	07/01/2023
	Previous End Date:	New End Date:	06/30/2024
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Preble Street Teen Services, 38 Preble Street, Portland ME 04101	
Brief Description of Goods/Services/Grant:		Housing Alternatives	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Department of Corrections (MDOC) is in need of housing supports for youth reentering the community following secure confinement or youth who are involved with the juvenile justice system, in Juvenile Region 1. MDOC is looking for a provider that has a master leasing, scattered site apartment setting with intensive case management services to support the justice involved youth, in Juvenile Region 1.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Preble Street established Preble Street Teen Services (PSTS) in 1996 to provide low-barrier day shelter and services to youth experiencing homelessness in a setting separate from adults. In the ensuing 25 years, Teen Services has grown to include the largest licensed youth shelter in the state, an outreach program, and a transitional living program. In 2004, Preble Street acquired and renovated a building in the heart of Portland to create a welcoming, versatile, state-of-the-art facility to house its youth-oriented programs, now called the Teen Center. At the same time, it assumed responsibility for the only youth emergency overnight shelter in Portland and, in 2013, overcame intense neighborhood opposition to build what is now the Joe Kreisler Teen Shelter, a 24-bed licensed youth shelter to provide trauma-informed overnight shelter for youth and young adults (YYA). Preble Street Teen Center and Teen Shelter are located directly across the street from each other and collectively provide 24 hour/365-day services for YYA experiencing homelessness. Additionally, PSTS runs a scattered-site Transitional Living Program, **First Place**, that provides master leasing, tiered rental reimbursement, and intensive case management for youth exiting homelessness.

Preble Street has the experience, expertise, and capacity to carry out the needs of the department and is the only provider located in juvenile region 1, that is willing to take justice involved youth, that provides a master leasing/scattered site apartment setting with intensive case management.


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

In order to support current full capacity staffing plan, budgeted expenses, and to continue to run the program as is, Preble Street is in need of the current cost of \$218,000.00 for FY24 to serve up to 9 justice involved youth. This amendment is to extend the contract until 6/30/2024, as there was unspent funds in FY23 due to staffing vacancies. A full budget will be included with the contract submission. The department deems this fair and reasonable.

4. Describe the plan for future competition for the goods or services.

At this time, Preble Street is the only provider, willing to service justice involved youth, in a master lease/scattered site apartment setting in juvenile region one. In the future, when/if other providers emerge which are capable of providing this service, the Department will then seek competitive bids.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Christine Thibeault	Date:	5/22/2023
Signature of DAFS Procurement Official:	DocuSigned by: <i>William J.E. Allen</i>		
Printed Name:	William J.E. Allen <small>2D5B6E39F57E44A...</small>	Date:	5/30/2023

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