

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Department of Public Safety – Bureau of Highway Safety	
Department Contract Administrator or Grant Coordinator:		Jaime L. Pelotte	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 58,500.00	Advantage CT / RQS #:	RQS 16A 20230516000000001427
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:	04/7/2023	Grant Start Date:
	Project End Date:	09/30/2023	Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Darling's Bangor Ford 403 Hogan Road Bangor, Maine 04401	
Brief Description of Goods/Services/Grant:		Purchase 2023 Ford F250SD Crew Cab 4WD LWB	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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PART III: SUPPLEMENTAL INFORMATION

The Ford F250SD is needed to procure for the Bureau to transport the Child Passenger trailer, the Seatbelt Convincer trailer and the Rollover Simulator trailer for educational and community engagement events throughout the State of Maine.

Prior years the Bureau has used a loaned truck from the Maine State Police; the vehicle we have used for the last several years is no longer available.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Bureau searched all Maine dealerships for the required specs needed to haul these trailers. One vehicle matching the necessary specs was found to be available at this dealership.


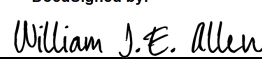
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Due to limited supplies of the specific vehicle needed the price has been compared to the MSRP and is reasonable. The vehicle meets the Buy America Act (BAA) and has been approved by the National Transportation Safety Association (NHTSA) to be paid for with federal funding.

4. Describe the plan for future competition for the goods or services.

The Bureau does not anticipate needing an additional vehicle; however, if we find one is needed we would seek bids for required specs at that time.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	 <small>Michael Sauschuck (May 17, 2023 08:27 EDT)</small>		
Printed Name:	Michael J. Sauschuck	Date:	May 17, 2023
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>2D5B8E39F57E44A...</small> William J.E. Allen	Date:	5/17/2023

NOI 0520230476 05/17/2023 - 05/23/2023






PJF Truck Ford F250

Final Audit Report

2023-05-17

Created:	2023-05-17
By:	Lauren Stewart (lauren.v.stewart@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAmKOkExCJZkxV3KcNaMySortc7qzQws5e

"PJF Truck Ford F250" History

-  Document created by Lauren Stewart (lauren.v.stewart@maine.gov)
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